



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

JIBANTALA ROKEYA MAHAVIDYALAYA

P.O- MALLICKATI, P.S- JIBANTALA, DISTRICT- SOUTH 24 PARGANAS,

CONTACT- 8927660147

743502

<https://jibantalarokeyamahavidyalaya.in>

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BANGALORE

August 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Jibantala Rokeya Mahavidyalaya, situated in Jibantala under the Canning Sub-Division of the South 24 Parganas district, is affiliated to the University of Calcutta. Established in June 2007, the institution operates from a two-storied building and is recognized under sections 2(f) and 12(B) of the UGC Act 1956. The college received its affiliation from the University of Calcutta on 28th May 2007 and was duly recognized by the UGC on 26th September 2018. The college possesses undisputed ownership of its total land area of 5.08 acres and a constructed area of 9722.58 square meters.

Since its inception, Jibantala Rokeya Mahavidyalaya has expanded both its curriculum and student enrollment. The institution is committed to inclusivity, welcoming students regardless of caste, creed, religion, or economic status. Inspired by the philosophy of Begum Rokeya, a pioneer in women's education, the college strives to be a major force for social change in the area. It encourages students to embrace independent thinking, grounded in scientific and rational thought, and to engage intellectually with social issues and gender equality.

The college's motto has always been to ensure quality education for all. Teachers play the role of mentors, guiding students along the path of knowledge acquisition. The college hosts events that add value for students and enrich the staff, with resource persons specializing in various topics engaging with students to initiate them into the vast ocean of knowledge.

With the combined relentless efforts of our teaching and non-teaching staff, and the dedication of our highly motivated and diligent students, our vision is to impart quality education and strive towards excellence.

Vision

Our vision is to achieve excellence in higher education through **patience, perseverance, and a persistent pursuit of knowledge**. We aim for inclusive growth that drives socio-economic change and sustainable development. Our institution is committed not only to enlightening our students but also to fostering their holistic development into responsible, exemplary, and informed global citizens.

The foundational idea behind the inception of the institution was to empower youth through education, enabling them to stand as equal stakeholders in society and contribute meaningfully as responsible citizens. The college aspires to shape minds that are intellectually competent, morally upright, psychologically integrated, physically healthy, and socially accepted. We strive to cultivate individuals who champion the causes of justice, truth, and peace while remaining open to continuous growth and development.

To this end, the institution seeks to offer holistic and affordable education to all, empowering our students with sound academic knowledge and skills relevant to meet the challenges of today's technology-driven world. This requires innovative and independent thinking, multiple competencies, and great adaptability. We particularly focus on including the socially marginalized and economically disadvantaged, empowering them for upward economic mobility and social inclusivity, so they can contribute meaningfully to their own development.

As an institution situated in economically and socially challenged sections of society, we aim to transcend the

limits of the curriculum and incorporate additional elements that enhance the learning experience. By integrating issues related to gender, human values, environment, and sustainability, we ensure our students receive a comprehensive education that prepares them for the complexities of the modern world.

Mission

Our mission is dedicated to the holistic development and perfection of human potential. We strive to impart quality education that enables students to excel in their areas of interest, equipping them with the skills to meet contemporary demands through innovative techniques and practices. We firmly believe that education is the key to uplifting economically challenged rural youth.

Jibantala Rokeya Mahavidyalaya is situated in a region with economically and educationally disadvantaged reserved and minority communities, and we are committed to providing meaningful education to them. Our mission includes:

1. Ensuring quality education.
2. Inculcating self-confidence and morality through value-based education.
3. Empowering students to face future challenges energetically and vigorously.
4. Instilling social commitment and adaptability to global changes.
5. Fostering confidence and self-sufficiency.

A significant proportion of our students are girls, and we are dedicated to their education, empowerment, and emancipation, aiming for not only individual growth but also financial independence.

Our vision and mission align with the objectives of national higher education policies, focusing on moulding human resources to meet contemporary challenges. The institution follows a three-fold system encompassing academic, co-curricular, and extracurricular programs. The academic design aims to enhance and empower the knowledge base of our students.

We strive to create an entrepreneurial mindset among students, sensitizing them to the needs of socially and economically challenged sections and inculcating in them the spirit of social service. Sincerity and honesty, coupled with the right amount of tenacity, is the tried and tested combination for excellence. As an institution, our honest efforts are focused on instilling value systems that nurture minds and create conscientious groups of future leaders oriented towards the welfare of local communities through sustained engagement in outreach programs. We envision the girl students of our college as the future leaders of tomorrow.

We believe in women's empowerment and emancipation through education that opens a host of vistas before young minds. Mentoring helps prevent students from losing focus and straying from upholding the core values of unity, diversity, and integrity. Students are taught to be true to themselves and empathetic, which is the key to a good life.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- **Student Community:** The college is proud of its student community as it is the only college within 30

km radius in a rural area with a high population of socially challenged communities.

- **Faculty:** Our faculty is highly qualified, dedicated, and empathetic. They are hired strictly in accordance with UGC and State Government Rules and Regulations.
- **Non-Teaching Staff:** The efficient and dedicated non-teaching staff greatly enhance the smooth functioning of the college, efficiently handling routine administrative work.
- **Merit-Based Admissions:** Students' admissions are strictly merit-based.
- **Student-Teacher Relationship:** The cordial student-teacher relationship contributes to the holistic development of the student community.
- **Mentoring Programs:** Mentors successfully carry out programs throughout the year to build a larger self-efficacy belief among students.
- **Teacher-Exchange Programs:** Collaborative activities through MoUs and linkages with expert institutions provide multidisciplinary, interdisciplinary, and practical knowledge, promoting critical thinking and innovative learning.
- **Add-On Courses:** The college provides additional courses beyond the curriculum to open up better opportunities for students, including skill enhancement through spoken English and interview grooming.
- **Skill Development Programs:** Programs like yoga, karate, soft skill development, media writing, speaking and presentation, and basic computer skills are offered to enhance employability.
- **NSS Unit:** The NSS Unit organizes programs and engages in social outreach and community service activities throughout the year, fostering a sense of social responsibility through blood donation camps and awareness events.
- **Facilities:** The college campus offers a canteen, gymnasium, free yoga and karate classes, high-bandwidth structured Wi-Fi, fire extinguishers, ramps at the entrance, and facilities for Divyanggan students.
- **Financial Aid:** Free studentship is provided to needy students.
- **ERP Solutions:** ERP solutions have been implemented for better management.
- **Environmental Initiatives:** Steps have been taken to manage solid waste and e-waste, install solar panels, transmit electricity to the grid, and harvest rainwater to replenish groundwater.
- **ICT Infrastructure:** The college has a well-equipped, ICT-enabled conference room.
- **Alumni Association:** The college has a registered Alumni Association.
- **Environmental Commitment:** The institution is committed to environmental protection and sustainability through plantation drives and maintaining a plastic-free, poster-free campus.
- **Institutional Social Responsibility:** Our social outreach programs, such as 'Hand in Hand We Grow Together,' engage with neighbouring schools.

Institutional Weakness

- **Curricular Limitations:** The college lacks the scope to formulate the curricular contents of its programs, limiting academic flexibility.
- **Geographical Disadvantage:** The college's remote location discourages city-based employers from engaging in employability programs, creating a significant weakness.
- **Self-Development Barriers:** Being in a backward area, the concept of self-development and developmental programs often fails to gain the necessary traction.
- **Parental Perception:** Many parents do not understand the importance of higher education and subsequent progression, leading to the attainments of their wards going unappreciated.
- **Economic Challenges:** A significant number of students come from economically disadvantaged backgrounds, making it difficult for them to afford additional training beyond the curriculum.
- **Economic Hardship:** Financial constraints compel many students to take part-time jobs to support their

families, resulting in absenteeism from classes.

- **Staff Shortages:** The prolonged lack of recruitment of office staff negatively affects the office's work culture.
- **Change Resistance:** Resistance to change often hampers the college's movement towards excellence.
- **Lack of Transportation:** The absence of college-provided conveyance makes commuting difficult for economically challenged students.
- **Student Dropout Rates:** There is a tendency among some general stream students to drop out and join vocational courses elsewhere.
- **Inactive Alumni Association:** The Alumni Association is in its nascent stage and is yet to reach its optimum potential impact.

Financial Constraints: Financial limitations restrict the college from designing new programs, such as student exchange initiatives, that would provide valuable exposure for students.

Institutional Opportunity

- **Semester System and Assessments:** The introduction of the semester system, coupled with internal assessments and tutorials, allows teachers to plan and deliver lessons systematically in smaller, manageable segments.
- **Scholarship Programs:** Merit-cum-means scholarships, minority scholarships, stipends, and Kanyashree initiatives provide opportunities for students, especially girls, to pursue higher education.
- **New Courses:** The demand for diploma and skill enhancement courses presents an opportunity to offer professional and vocational training to students.
- **Improving Campus Placement:** Enhancing campus placement programs can provide better employment opportunities for graduates.
- **Solar Energy Utilization:** Increasing the generation and utilization of solar energy on campus through financial support from the authorities is a viable opportunity.
- **Add-On and Certificate Programs:** Introducing more beyond-curriculum add-on programs and skill-oriented certificate courses can enhance students' skills and employability.
- **Extension and Outreach Programs:** There is scope for conducting more extension and social outreach programs periodically as part of the college's Institutional Social Responsibility.
- **E-Content Creation:** Teachers can create more e-content by upgrading the available e-learning aids, enriching the digital learning environment.
- **Interdisciplinary Research and Activities:** The New Education Policy opens opportunities for interdisciplinary and multidisciplinary research and academic activities for both students and teachers.

Competitive Exam Coaching: There is potential to start a coaching facility for competitive exams, helping students prepare for various entrance and competitive tests.

Institutional Challenge

- **Staff Recruitment Dependency:** The recruitment of both faculty and non-teaching staff is dependent on the State government, often leaving the college with a depleted workforce. This makes completing administrative work and academic tasks on time a significant challenge.
- **Semester System and Continuous Assessment:** The introduction of the semester system, continuous internal assessments, project evaluations, tutorial evaluations, and the maintenance and upload of

attendance records in the university portal present new challenges for the teachers.

- **E-Learning Adaptation:** Teachers face challenges associated with developing e-content, e-learning, and e-assessment, which are becoming essential for current and future educational needs.
- **New Education Policy:** The emerging new education policy presents challenges, particularly in the area of internal resource mobilization.
- **Blended Learning and Technological Empowerment:** The shift towards blended learning and the necessity of becoming more technologically empowered are crucial. If not addressed timely, these challenges may pose serious threats to the effectiveness of teaching-learning evaluation.
- **Financial Dependency:** As a government-aided institution, the college relies on financial support from government sources available at specified intervals, severely limiting resources for upgrading and maintaining infrastructural facilities.

Funding for Research and Seminars: The organization of national seminars and minor/major research projects is hindered by a lack of funding.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curricular aspects form the foundation of any educational institution. However, as an affiliated college under the University of Calcutta, Jibantala Rokeya Mahavidyalaya is primarily a teaching unit where the syllabi and guidelines are provided by the University. While our engagement with curricular aspects is mostly focused on implementation, some of our teachers do participate in the Board of Studies, which formulates the syllabi. The college operationalizes the curriculum within the overall framework provided, adapting it according to our resource potential and institutional goals. The academic calendar is prepared within the framework provided by the University, displayed on the website, and strictly adhered to.

Academic flexibility for an affiliated college is limited to designing Certificate/Add-on courses that have interdisciplinary and skill enhancement components. These supplementary enrichment programs bridge the gap between disciplines, and our college has offered as many as 26 Add-on/Certificate Courses on a variety of subjects. Each department has a curriculum plan that is effectively delivered to the students according to the academic calendar. Continuous Internal Evaluation is conducted by the departments to ensure students understand their lessons. The college also arranges co-curricular activities and mentoring sessions for the benefit of the students.

Our syllabus includes components that attempt to sensitize students to cross-cutting issues relevant to current national and international concerns, such as gender, environment and sustainability, human values, and professional ethics. The institution skillfully integrates issues of professional ethics, gender, human values, and environmental sustainability to help students cope with the challenges of modern living. These issues are well integrated, assimilated, and reflected in the existing curriculum to enrich it. The current CBCS syllabus empowers students in all these aspects, and our faculty members highlight these issues while teaching in the classrooms.

We actively collect feedback from stakeholders, including students, teachers, and alumni, regarding academic relevance and appropriateness. Feedback is obtained through standardized questionnaires covering various aspects of curriculum delivery, institutional infrastructure, laboratories, library facilities, ICT facilities, and other support services. Based on the analysis of the feedback reports, an action taken report is generated, taking

into account the suggestions provided.

Teaching-learning and Evaluation

Jibantala Rokeya Mahavidyalaya is deeply committed to serving students from diverse backgrounds. Students are admitted through a transparent online process that fully adheres to the guidelines set by the Government of West Bengal and the University of Calcutta. The reservation guidelines are strictly followed to ensure fair representation. Although we have representation from every section of society, the number of students from the ST category is lower.

Our average student-teacher ratio is slightly above 30:1. Our teachers successfully develop healthy one-on-one mentoring relationships both inside and outside the classroom. We have a dedicated group of teachers, many of whom hold Ph.D. degrees, with several others in the process of completing their doctoral research.

The Programme Outcomes (POs) and Course Outcomes (COs) are clearly displayed on the institutional website, and teachers ensure that students are aware of these at the beginning of each semester. The attainment of POs and COs is regularly assessed. Our students undergo continuous assessment through internal examinations and tutorials. The University regularly conducts examinations, and results are promptly declared. Teachers discuss students' mistakes to address possible errors and improve learning outcomes.

The average pass percentage in our college is **70.17%**, with most of our students completing all six semesters within the CBCS stipulated timeframe of five years. Given that the majority of our students come from socially and educationally disadvantaged backgrounds, we offer seats to all students who meet the minimum qualifying marks in the 10+2 examinations, as set by the University. Many students find the semester system challenging and difficult to cope with, especially those who take up part-time jobs to supplement their family income, which forces them to miss classes. However, our dedicated teacher mentors provide necessary study materials and conduct extra classes to help students overcome any shortcomings.

Research, Innovations and Extension

Our institution encourages research pursuit of the faculty members and is committed to providing academic and financial support as need be towards the successful completion of such projects. Although the institution lacks an Incubation centre, there are sustained efforts to boost Indian Knowledge Systems in the research proposals. The institution is a strong advocate of upholding of Intellectual Property Rights (IPR). We have an IPR Cell that takes active part in organizing seminars and talks.

Our teachers take active part in publishing articles in peer-reviewed journals. They have Research Publications as chapters in ISBN Books, Conference proceedings and also book length studies on relevant issues.

Our NSS Unit works relentlessly and ceaselessly in various Extension activities that help in developing sensitivities towards community issues, gender disparities, social inequity. It also helps in inculcating values and commitment to society.

Through the signing of MoUs and establishment of Academic linkages, Jibantala Rokeya Mahavidyalaya collaborates with more than 20 academic institutions. We have regular activities in collaboration with all of these institutions and they range from faculty exchange to mentoring on quality issues. The exchanges are platforms that enable us to share and enrich each other for the academic betterment of our students.

Infrastructure and Learning Resources

Adequate infrastructure facilities are essential for the efficient conduct of academic programs. However, financial constraints often pose significant challenges to developing and maintaining sufficient infrastructure to keep pace with academic advancements. Jibantala Rokeya Mahavidyalaya, through various grants, has established supportive facilities on campus to accommodate curricular, extra-curricular, and administrative activities. An annual budget provision is made for the maintenance and replenishment of physical facilities to ensure their continuous availability.

The college library is equipped with digital facilities and automated using the Integrated Library Management System (ILMS). It has adequate subscriptions to e-resources and journals, ensuring optimal use by both faculty and students.

- **Central Library:** The college boasts a central library with open access for students, facilitating easy and efficient use.
- **Collection:** The library houses approximately 3000 books, various subscribed journals, and the NLIST database (INFLIBNET).
- **Automation:** The library is partially automated using the library management software KOHA, streamlining cataloging and lending processes.
- **Manual Records:** All registers are meticulously maintained manually on a regular basis.
- **User Base:** The library serves students and staff (both teaching and non-teaching), who frequently utilize its resources.
- **Browsing Section:** The library features a browsing section with a desktop computer and internet access, allowing users to search for information online.
- **Reading Room:** There is a reading room that accommodates nearly 30 students, providing a quiet space for study and research.

These facilities and resources collectively create a conducive environment for learning and research, supporting the academic pursuits of the college community.

The college boasts a Wi-Fi-enabled campus with internet connectivity in the Principal's office, college offices, teachers' staff room, library, and laboratories. The internet speed is 100mbps. Adequate ICT facilities and other learning resources are readily available for both academic and administrative purposes. Staff and students have access to technology and information exchange on current and relevant issues, enabling the institution to deploy and utilize ICT for a wide range of activities. The student-computer ratio is satisfactory, ensuring that technological resources are accessible to all.

Student Support and Progression

Jibantala Rokeya Mahavidyalaya is committed to providing necessary assistance to students, enabling them to acquire diverse experiences and facilitating their holistic development and progression. We have established several student support mechanisms, including a career guidance cell and a grievance redressal cell, to ensure comprehensive support for our students.

Support and Guidance Systems

- **Guidance and Counselling:** The college has a well-structured and organized guidance and counselling system in place to support students in their academic and personal growth.
- **Internal Complaints Cell:** An Internal Complaints Cell, along with other statutory committees, addresses issues relating to sexual harassment and other matters of concern.
- **Grievance Redressal:** Grievances submitted by students are promptly addressed, ensuring a safe and supportive environment.

Financial Assistance and Scholarships

- **Government Scholarships:** Many students benefit from scholarships provided by the Government of West Bengal.
- **Freeships and Fee Concessions:** Freeships and fee concessions are awarded to students after careful analysis of their individual cases, especially for those not covered by government scholarship schemes.

Capacity Building and Skill Enhancement

- **Soft Skills Training:** The college offers various capacity-building and skill enhancement initiatives, including training in soft skills, to prepare students for the job market.
- **Career Guidance:** Our faculty continuously works to empower students, enhancing their employability and readiness for higher education.

Student Progression and Development

- **Higher Education and Employment:** As an undergraduate college with limited means, more students pursue higher education rather than immediately entering the job market. However, we strive to equip our students with the skills needed for successful employment.
- **Cultural and Sports Events:** To promote overall development, the college organizes numerous cultural and sports events throughout the year. These activities aim to increase students' competence and awareness of the diverse cultural landscape of our country.

Jibantala Rokeya Mahavidyalaya remains dedicated to the comprehensive support and development of our students, ensuring they are well-prepared for their future endeavors

Governance, Leadership and Management

Jibantala Rokeya Mahavidyalaya embraces effective leadership by establishing strong values and practicing participative decision-making. Our leadership team provides a clear vision and mission for the institution, prominently displayed on the website and throughout the campus. We are committed to realizing this vision through every action and decision.

Governance and Transparency

- **Participative Governance:** Our academic and administrative units operate on principles of participation and transparency. Development plans and guidelines are formulated with the goal of enhancing the overall quality of the institution.
- **E-Governance:** The college successfully implements e-governance in key areas such as Administration, Finance and Accounts, Student Admission and Support, and Examinations, ensuring efficiency and transparency.

Faculty Empowerment and Professional Development

- **Faculty Development:** We prioritize the empowerment and professional development of our faculty. Teachers are encouraged to participate in Faculty Development Programs (FDPs) and other training opportunities.
- **Administrative Training:** The college organizes administrative training programs in collaboration with other institutions, benefiting our non-teaching staff as well.

Financial Management

- **Budgeting and Resource Utilization:** As a Grants-in-Aid college, we emphasize meticulous planning, budgeting, and optimal utilization of financial resources.
- **Financial Transparency:** The institution ensures transparency in financial management through regular internal and external audits of income and expenditure.
- **Audits:** Regular Academic and Administrative Audits are conducted to maintain accountability and improve institutional practices.

Quality Assurance

- **Internal Quality Assurance Cell (IQAC):** The institution has an active IQAC that adopts a participatory approach to managing its provisions. The Cell is dedicated to continuous quality improvement and achieving academic excellence.
- **Feedback and Improvement:** Regular meetings of the IQAC are held, and feedback from stakeholders is seriously considered and acted upon. This collaborative approach has led to numerous positive outcomes in the past.

Jibantala Rokeya Mahavidyalaya remains steadfast in its commitment to effective leadership, transparency, and continuous improvement, ensuring that we provide the best possible educational experience for our students.

Institutional Values and Best Practices

Jibantala Rokeya Mahavidyalaya is committed to fostering an inclusive, environmentally conscious, and ethically driven community. Our institution organizes gender equity programs and displays a strong sensitivity to climate change and environmental issues. We have adopted numerous eco-friendly practices and initiatives, such as installing solar panels for energy conservation, implementing rainwater harvesting, and promoting waste recycling and green practices. Regular Green and Energy Audits are conducted to ensure sustainable operations.

Inclusivity and Accessibility

- **Support for Differently Abled (Divyangan):** We strive to provide facilities that cater to the needs of differently-abled individuals, ensuring a supportive and accessible environment for all.

Community and Ethical Values

- **Rural Context:** As a college located in the rural belt on the outskirts of Kolkata, we understand the challenges of commuting. Despite these challenges, we are deeply committed to upholding human values and professional ethics.
- **Code of Conduct:** A comprehensive code of conduct has been established for teachers, non-teaching staff, and students. This code is prominently displayed on our institutional website, reflecting our commitment to social responsibility and ethical behaviour.

Best Practices

1. **Take a Stand for the Love of Green:** This practice highlights our commitment to environmental sustainability and respect for nature.
2. **Only a Life Lived for Others is a Life Worthwhile:** This practice underscores our dedication to community service and social responsibility.

Cultural and Regional Diversity

- **Diverse Community:** Our college is a microcosm of cultural and regional diversity, with teachers, students, and non-teaching staff from various backgrounds.
- **Cultural Sensitivity:** We aim to sensitize our community to the beauty and uniqueness of diverse cultural practices in India. This helps our students become aware and appreciative of India's rich plural cultural heritage.

Vision for the Future

At Jibantala Rokeya Mahavidyalaya, we are dedicated to building the competence of our students through sustained and continuous efforts. Our focus on inclusivity, environmental sustainability, ethical values, and cultural sensitivity ensures that our students are well-prepared to contribute positively to society. Our institution is committed to nurturing sentient individuals who can carry forward the beauty and resilience of India's plural cultural heritage.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	JIBANTALA ROKEYA MAHAVIDYALAYA
Address	P.O- MALLICKATI, P.S- JIBANTALA, DISTRICT- SOUTH 24 PARGANAS, CONTACT- 8927660147
City	JIBANTALA
State	West Bengal
Pin	743502
Website	https://jibantalarokeyamahavidyalaya.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	ANUP MAJI	03218-265017	8927660147	-	jmrokeya@gmail.com
IQAC / CIQA coordinator	SHAMIMA SULTANA	-	8017081293	-	iqac.jrm@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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State	University name	Document
West Bengal	University of Calcutta	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	26-09-2018	View Document
12B of UGC	26-09-2018	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	P.O- MALLICKATI, P.S- JIBANTALA, DISTRICT- SOUTH 24 PARGANAS, CONTACT- 8927660147	Rural	5.08	9722.58

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, Honours	36	H.S QUALIFIED	Bengali	90	24
UG	BA,English, Honours	36	H.S QUALIFIED	English	25	12
UG	BA,Sanskrit, Honours	36	H.S QUALIFIED	Bengali	36	0
UG	BA,History, Honours	36	H.S QUALIFIED	Bengali	60	33
UG	BA,Philosophy, Honours	36	H.S QUALIFIED	Bengali	36	0
UG	BA,Political Science, Honours	36	H.S QUALIFIED	Bengali	36	18
UG	BA,Education, Honours	36	H.S QUALIFIED	Bengali	10	5
UG	BA,Ba,General	36	H.S QUALIFIED	Bengali	1410	271
UG	BSc,Bsc,General	36	H.S QUALIFIED	English,Bengali	60	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				19			
Recruited	0	0	0	0	0	0	0	0	15	4	0	19
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff						
	Male		Female		Others	Total
Sanctioned by the UGC /University State Government						13
Recruited	7		2		0	9
Yet to Recruit						4
Sanctioned by the Management/Society or Other Authorized Bodies						1
Recruited	1		0		0	1
Yet to Recruit						0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	4	2	0	6
PG	0	0	0	0	0	0	9	1	0	10
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	Others	Total
		0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	412	0	0	0	412
	Female	476	0	0	0	476
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	34	48	51	38
	Female	60	60	56	39
	Others	0	0	0	0
ST	Male	8	11	15	14
	Female	13	12	9	2
	Others	0	0	0	0
OBC	Male	24	29	39	35
	Female	28	33	41	32
	Others	0	0	0	0
General	Male	345	396	285	222
	Female	374	367	280	239
	Others	0	0	0	0
Others	Male	1	1	0	0
	Female	1	1	0	0
	Others	0	0	0	0
Total		888	958	776	621

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The New Education Policy 2020 (NEP) emphasizes the need to make education multidisciplinary, which is an important step that will benefit students through various enabling outcomes. This approach integrates
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	<p>the curriculum to highlight the varied perspectives that different disciplines can bring to illustrate a theme, subject, or perspective. The NEP's multidisciplinary focus is aimed at enhancing the scope and depth of learning. In alignment with the NEP's vision, Jibantala Rokeya Mahavidyalaya has embraced a multidisciplinary approach in its academic and co-curricular activities. The college authorities are committed to devising strategies that empower the effective implementation of a multidisciplinary/interdisciplinary mode of education. Our faculty members have attended courses on NEP implementation to stay abreast of the latest educational strategies and practices. IQAC, Jibantala Rokeya Mahavidyalaya had also organised a State Level Seminar titled "National Education Policy: Issues, Perspectives and Challenges" in order to enrich ourselves even further. The Choice Based Credit System (CBCS), introduced by the University of Calcutta in 2018, has been a significant step toward a multidisciplinary academic approach. Various add-on courses bridge the gap between different disciplines, providing students with the necessary exposure to other fields of study. Students are encouraged to take up multidisciplinary/interdisciplinary projects by forming teams from different courses. This approach is particularly emphasized in Environmental Studies, where students from diverse academic backgrounds collaborate to address complex environmental issues. Through these efforts, Jibantala Rokeya Mahavidyalaya aims to create a holistic learning environment that prepares students to navigate and excel in a multifaceted world.</p>
2. Academic bank of credits (ABC):	<p>As an initiative for NEP preparedness 2020 among students, Faculty members and staff members and to spread awareness about the Academic Bank of Credits (ABC) based on Digilocker Framework, a one-day special lecture on "An Initiative on Creating Awareness on Academic Bank of Credits based on DigiLocker Framework" had been organized on 07.02.2023. Dr.Sarif Hasan addressed the audience with an insightful audio-visual presentation. The participants were initiated to the procedure of handling DigiLocker (a depository of documents in digital form so as to facilitate the same for the entire pool of students of the college. In addition various</p>

	guidelines and videos further outlined the procedures of the installation of ABC Digilocker.
3. Skill development:	The Choice Based Credit System introduced by the University of Calcutta mandates Skill Enhancement Courses (SEC) for all disciplines. Hence all students are given exposure to skills required to make them job ready. In addition, there are various Add-on courses that help students to become job ready. These courses cover Soft Skills, Computers and others.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Most of our students come from Bengali medium schools, so we deliver most lectures in the vernacular medium, Bengali, with English as the supporting language. We teach Bengali, Sanskrit, and Indian Philosophy, as well as English translations of texts originally written in Indian languages, as part of the English Literature syllabus. The college celebrates customs and traditions that reflect the vibrant Indian culture and commemorates the birth anniversaries of poets and thinkers. These occasions provide opportunities for students to engage with and appreciate the rich and diverse cultural heritage of India. By participating in these celebrations, students gain a deeper understanding of and connection to Indian culture and traditions.
5. Focus on Outcome based education (OBE):	Our departments have outlined outcomes of different courses and the same are displayed on the college website. However, our institution abides by the syllabus and course goals of the parent university. We try and formulate outcomes based on guidelines of the University. Program outcomes and course outcomes for all programmes offered by the institution are communicated and explained to the students. Many college events are linked with the proposed outcomes.
6. Distance education/online education:	There is no provision of Distance education from the college. However, the lockdowns and restrictions on the physical classes during the pandemic had compelled us to move online mode overnight. Jibantala Rokeya Mahavidyalaya in keeping with the requirement of the times had moved to the online mode. All the departments had classes in the online mode. Doubt clearing and interactive sessions were all done in the online mode. The college has created facilities for online study materials available to the students.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, an Electoral Literacy Cell had been conceived on 03/ 07/2019 and came into effect on 24/07/2019.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The Cell is a functional body and representative in character. It consists of teachers, students and non-teaching staff. The Cell takes initiatives in conducting various awareness programmes on Electoral Literacy as well as on constitutional obligations, fundamental rights of citizens of India and the basics of Indian Constitution
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The following programme was organized: • Awareness Workshop on Voting Through Electronic Voting Machine (EVM) and VVPAT jointly organised by Electoral Literacy Cell in collaboration with Canning II, Development Block on 26.09.2019. • Add-on Course was organized on “Electoral System, Election Commission and Electoral Reforms” for a duration of 30 hours on 01.02.2023-25.02.2023. • Add-on Course was organized on “ Know your Constitutional Rights and Duties” for a duration of 30 hours on 01.04.2023-24.04.2023 The voluntary contribution by the students in the electoral process-participation in voter registration of students and communities, where they come from, assisting district election administration in conduct of poll, voters awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society, disabled persons and senior citizens. The students participated in District level Youth Parliament on 21.08.2022.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	An Outreach programme was organized on “Voters Awareness Campaign” by the Electoral Literacy Cell and Department of Political Science on 02/06/2022.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible	The Cell had taken initiative to identify the number of students above 18 years, who are yet to be enrolled in the electoral roll (before the 2026 Vidhan Sabha Elections) and intends to further this initiative by

students as voters.

sensitising the students about the import of voter registration, once the database is ready.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
888	958	776	621	577

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 24

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	19	22	23	20

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
45.1753	39.10102	27.93325	34.49413	15.39165

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution is affiliated to the University of Calcutta and has 2(f) and 12(b) affiliation from UGC. Our college ensures effective curriculum delivery through a well-planned and documented process. The College has **twenty-four** government-approved permanent teachers for catering to the teaching-learning process, i.e, for effective curriculum delivery as framed by the affiliating university.

The University of Calcutta had the 1+1+1 Annual System of Curriculum Delivery earlier. Subsequently it shifted to the CBCS System. The institution follows the CBCS curriculum as framed by the University. The **College Prospectus** is designed in compliance with the curriculum framed by the affiliating University.

At the outset of the new academic session, meetings are organized with all the faculties of the college under the banner of the Teachers' Council and with all HODs/In-Charges in the **Academic subcommittee** to chalk out concrete plans for effective curriculum delivery. In these meetings, the College **Academic Calendar** of the year is prepared in compliance with the Academic Calendar issued by the University of Calcutta. Each department prepares its own **lesson plan** according to the **college class routine**. The changes in the syllabi notified by the university and the changes of regulation, if any, are discussed and noted. The entire process is kept under the supervision of the Head of the Institution and is documented by the convener, Academic Committee and Secretary, Teachers' Council. IQAC monitors the entire process. Departmental meetings are held at regular intervals to assess the progress of curriculum delivery

The routine Committee and Examination Committee work towards the achievement of goals as stated in the academic calendar. Periodical class assessments are done and reviewed to assess the understanding level of the students and feedback taken from students and parents is also taken into consideration. Tutorial classes and special lectures are planned accordingly. The process of **Continuous Internal Assessment** helps to assess the degree of attainment of curriculum delivery.

All the faculties adopt **modern teaching and learning methods like experiential learning, self-directed learning, and ICT tools** along with traditional chalk and talk methods for curriculum delivery. They are well versed in their respective fields of study. Besides these, all the teachers of various departments use the smart classroom for ensuring effective dissemination of information to the students. The entire campus is under WIFI. Educational tours are undertaken by various departments to enhance curricular implementation.

During the **pandemic**, the college used social media- WhatsApp groups, and official Facebook pages to

communicate with staff and students while Google meet was used as a teaching tool. The institution has procured the **Learning Management System** for more effective curriculum delivery and ease of access of all students and teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 19

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 12.04

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online

courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
157	59	0	112	132

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Jibantala Rokeya Mahavidyalaya, affiliated to the University of Calcutta integrates various crosscutting issues for creating socially, culturally and environmentally conscious students. The institution promotes the nurturing of professional ethics, gender sensitisation, essential human values, environmental awareness and sustainability through the prescribed curriculum. Faculties use various means in their teaching methods to aid in incorporating these values among the students. For the practical implementation of such values and ethics of sustainable living, various workshop, seminars, special lectures, awareness programmes and outreach programmes are organized by various cells of the institution.

Professional Ethics:

The college makes various efforts at making students aware of professional ethics. A special invited lecture was held on "Cyber Security in Today's Life" so that students become aware of cyber ethics and the risks of cyber fraud. The IPR cell arranged a seminar to make students aware of Intellectual Property Rights and the various related issues.

Gender Issues

The University **curricula** has special papers are prescribed in the syllabi of various subjects such as Feminist Philosophy, Gender and Politics, Women's Writings, Social Inequality and Gender, Social Stratification, Gender, Marriage and Property Relations, Women's Education to make students aware of various issues related to gender and women's empowerment.

These papers spread knowledge of women's rights, patriarchal oppression and urge students to forge an

inclusive and humanist way forward. Begum Rokeya, the eminent feminist and educationist plays an important role in the curriculum: her '*Stri Jatir Obonoti*' is taught as a part of the Bengali syllabus and 'Sultana's Dream' is taught as a part of the English syllabus. The institution thus organised an international seminar on Begum Rokeya titled 'Begum Rokeya: Influence on Women's Education, Society and Politics' so that students and teachers could acknowledge the ongoing struggle for equality and justice and cultivate new ideas in this area.

The college makes continuous efforts to impart social and moral and cultural values through

Various awareness programmes are held to foster awareness regarding gender sensitization, gender equality and women empowerment.

Human Values:

Awareness campaigns on issues like the harmful effects of drug abuse are arranged to make students aware of the dangers of drug abuse. Special Lectures on Values and Ethics were arranged to make students aware of the importance of Values and Ethics towards their holistic growth. Students are made aware of the importance of democracy and their rights and duties as responsible citizens of India.

Environmental ethics

As per the University **curricula**, the College offers courses on **Environmental Studies**. The College conducts regular awareness programmes toward environmental conservation. The College has a lush green campus Students are made to visit facilities like Rainwater Harvesting Unit, Vermicomposting Unit present in the college to explain to them the utilities of these projects in Environmental management. The College conducts green audits. Projects in Environmental studies are undertaken by students to increase awareness related to environmental issues. Vanamahotsava or planting of trees is observed on important days such as Independence Day to encourage students towards a clean and green environment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 48.09

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 427

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 21.54

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
363	487	363	359	325

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1763	1763	1763	1763	1753

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 10.05

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
56	85	97	85	76

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
795	795	795	795	790

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 46.74

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Jibantala Rokeya Mahavidyalaya believes in imparting knowledge through experiential learning, participative learning and problem-solving methodologies. Teachers of the institution believe that education should address the distinct learning needs, interests and aspirations of individual students.

Experiential learning:

- Students in the Geography department engage in experiential learning during their practical classes. Here, teachers serve as facilitators, guiding students through the methods and processes necessary to perform their experiments effectively. This hands-on approach helps students grasp complex concepts and apply theoretical knowledge to real-world scenarios.
- Study tours organized by the Political Science department to the State Assembly during its sessions provide students with a unique on-site perspective of the legislative processes they study in their textbooks. This immersive experience enriches their understanding of political structures and functions.
- Projects and tutorials across all Humanities departments encourage students to apply their cognitive skills and knowledge in preparing comprehensive projects. These assignments foster critical thinking, creativity, and practical application of their studies.
- **Add-on Course** on Basic Computer Skills enriched the students as they had access to hands-on training during the tenure of the course.
- Students participate in different seminars and workshops that provide the students with the required exposure to different topics of interest.

Skill Development and Competitions:

- **Youth Parliament Competition:** Programs like the Youth Parliament Competition train students in public speaking, debate, and parliamentary procedures. These activities not only enhance their communication skills but also build their confidence and understanding of democratic processes.

Problem-Solving Methodologies:

- Students receive assignments on various problems related to topics covered in class. They are encouraged to attempt solving these problems independently first. Teachers then review their work, identify errors, and provide corrective feedback to enhance their understanding.

Skill-Enhancement Exercises:

- Regular add-on courses supplement the students' curriculum. Faculty members provide additional assignments and evaluate them. Departments also assign projects where students design, execute, and defend their work independently, fostering a deeper understanding and practical application of their studies.

Participative Learning:

- Students are encouraged to participate in intra-college competitions, fostering a sense of healthy competition. Workshops and seminars featuring eminent resource persons are organized to provide valuable insights and exposure to various fields.

- The college magazine "Jagriti" serves as a platform for students to express their creativity and ideas.

ICT-Based Teaching-Learning Process:

- LMS software is employed to upload internal and end-semester examination questions, learning resources, and model question papers for students' academic benefit.
- A Language Laboratory is available to improve students' listening, reading, speaking, and writing skills.
- The campus boasts high-speed internet and is Wi-Fi enabled.
- Departments are equipped with desktops and printers, and the college subscribes to INFLIBNET for extensive research and learning resources.
- The library is managed using KOHA library management software.
- The learning experience is enriched through extensive use of ICT tools such as PowerPoints and quizzes, which enhance engagement and understanding.
- Different Seminars and Workshops make ample use of ICT tools in the dissemination of effective problem-solving approach.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 158.46

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	13	13	13	13

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 50.49

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
9	9	11	11	12

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Jibantala Rokeya Mahavidyalaya is affiliated to the University of Calcutta and adheres to its syllabi, examinations, and evaluation processes.

We employ a robust and transparent internal assessment system to evaluate student performance continuously.

During the Orientation Programme, students are informed about the structure and evaluation processes.

Before the CBCS system, the college followed a 1+1+1 system with a different grading structure, including mid-term examinations based on university criteria.

The Academic Sub-Committee and Examination Committee ensure a smooth CBCS evaluation process. Notices and guidelines are uploaded on the college website, displayed on notice boards, and communicated by teachers in classrooms and WhatsApp groups.

The CBCS system includes internal assessments, tutorials/practicals, and oral tests conducted according to university guidelines. Faculty members prepare question papers, check answer scripts, upload marks, and maintain answer scripts until results are declared.

Students must attend at least 75% of classes to appear for the end-semester examination. Internal assessments allocate 10 marks for core courses and 5 marks for skill enhancement courses, with an additional 5 marks based on class attendance.

Details of the internal assessment process are provided on the college website and in the prospectus. Teachers reiterate these criteria during departmental meetings and regular classes. Students are informed about test dates and syllabi through WhatsApp groups.

Students' performance in internal assessments is discussed with them, and suggestions for improvement are shared. In some subjects, marks are awarded based on assignments, presentations, and projects. Answer scripts are shown to students to maintain transparency.

During the pandemic, online classes were conducted using Google Meet. Communication was maintained through WhatsApp groups and the official Facebook page. Students submitted exam sheets via email, and online question-answer sessions were held to evaluate their knowledge.

An Academic Committee, formed by the Administrator/Governing Body with representatives from each department, monitors and regularizes teaching-learning and examination procedures. Decisions and schedules are communicated to departments, which finalize evaluation schedules in Examination Committee and Departmental meetings.

The Grievance Redressal System includes drop boxes on campus and an email submission system for grievances. The College has a separate Examination Committee for semesters, responsible for conducting internal and university examinations and ensuring the redressal of any exam-related grievances.

During the pandemic, all examinations, including end-semester examinations, were conducted online by the institution with guidance from the affiliating university. The Examination Committee successfully addressed all grievances related to examinations and the uploading of answer scripts.

Students have ample time to point out discrepancies and claim concessions for medical grounds or extracurricular activities. Marks awarded by individual teachers are moderated by departmental committees to ensure parity.

For university-level end-semester examinations, any student grievances are communicated by the college to the University authority. If a student is dissatisfied with their marks, they can apply for a review of their answer script as per the University's guidelines after paying the required fees.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

1. Jibantala Rokeya Mahavidyalaya offers several undergraduate courses under the affiliation of the University of Calcutta.
2. The college employs various methods to communicate the different program outcomes and course outcomes to students.
3. Faculty members of all departments work on the Program Outcomes (POs) and Course Outcomes (COs) as per the syllabi of the university.
4. The syllabi are uploaded on the college website, and subject teachers inform students about them in the classrooms.
5. During the Orientation Programme at the departmental level, students are thoroughly briefed about the course outcomes of each course. The respective teachers handling the courses discuss their relevance, importance, and the job opportunities available to students in their respective programs.
6. The IQAC and Departmental Heads regularly communicate with faculty members regarding the outcomes of the programs and courses offered by the college.
7. The institution, along with the departments, maintains a record of syllabus distribution and ensures its completion within the stipulated time.

Through the programs offered by the college under the guidelines of the University, students develop individual planning skills and the habit of working effectively in groups.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The attainment of Program Outcomes (POs) and Course Outcomes (COs) serves as a vital measure of a program's or course's effectiveness in meeting its educational objectives. This evaluation is essential for both continuous improvement and the achievement of educational goals.

The design of any academic course is guided by intended learning objectives, which are articulated as POs and COs. These outcomes are systematically evaluated to assess their attainment. At Jibantala Rokeya Mahavidyalaya, the attainment of POs and COs is determined by analyzing the final year UG Sem-VI results, which provide a comprehensive view of the students' learning and academic progress.

In line with the University of Calcutta's guidelines, Jibantala Rokeya Mahavidyalaya employs a robust system of internal evaluations alongside end-semester examinations. These internal evaluations include attendance (10%), internal assessments (10%), and tutorial examinations (15%) or practical examinations (30%). Furthermore, the college continuously monitors student performance through class tests, discussions, and project-based assignments. This ongoing assessment helps ensure that students are consistently engaged with the material and making progress toward the course objectives.

To effectively assess the attainment of POs and COs, the institution employs both direct and indirect evaluation strategies.

1. **Direct Attainment Evaluation Strategies:** These strategies involve analyzing end-semester results and internal examination scores. They provide a clear indication of how well students are meeting the course outcomes. By identifying areas where students may be struggling, the institution can take proactive steps to support them, such as organizing extra classes for those in need. This targeted intervention helps ensure that all students have the opportunity to succeed and meet the desired outcomes.
2. **Indirect Attainment Evaluation Strategies:** These strategies assess the broader impact of the educational program by tracking students' progression to higher education and their success in securing placements. Individual departments maintain records of students' academic progression and career placements. Additionally, the institution maintains strong ties with alumni, who provide valuable insights into the success of graduates in self-employment and other career paths. These interactions help the college track the long-term success of its students and the effectiveness of its programs in preparing them for their future careers.

By employing a combination of direct and indirect evaluation methods, Jibantala Rokeya Mahavidyalaya ensures a comprehensive assessment of its educational programs. This approach not only measures the immediate academic achievements of students but also evaluates the long-term impact of the education they receive, guiding continuous improvement and ensuring the institution meets its mission of fostering student success

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3**Pass percentage of Students during last five years (excluding backlog students)****Response:** 70.17**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
199	183	84	32	29

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
244	226	111	92	78

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college is committed to create an ecosystem to promote innovation, transfer of knowledge, and entrepreneurship. The institution has entered into **Memorandum of Understanding** with numerous colleges and other educational institutions to facilitate faculty exchange and transfer of knowledge. As a part of the initiative to promote Indian Knowledge System, the College has established an **IKS Cell**. The college has held a seminar on **Indian Knowledge System (IKS)** in an attempt at linking our knowledge to our roots. The Department of Sanskrit has established a **Sanskrit Lab** where students are taught how to converse in Sanskrit, in an attempt to promote Indian Knowledge System. A Seminar was held by the Department of Sanskrit to propagate knowledge about nature and society in **Ancient Indian Literature**. Our college has also set up a herbal garden to promote knowledge about Indian herbs and Ayurveda. We have also held skill based workshops on Food Processing and making of pickles and chutneys for our students so that they may be aware of these indigenous Indian skills as well as be financially empowered towards a sustainable living. The college has held an international seminar to propagate the importance

of **Archives and Museums** in keeping our history and culture alive.

The college has held a seminar on **Intellectual Property Rights(IPR)** in order to promote awareness about Intellectual Property, especially among students. This Seminar was well attended by teachers as well as students. The college has also held a seminar on **National Education Policy** in order to promote knowledge about the various issues and perspectives concerning the National Education Policy and the challenges involved in implementing it.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 8

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	0	0	0	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.08

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	1	1	0	0

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 3.08

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
43	7	3	12	9

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Extension activities are conducted by the institution in the neighborhood community through NSS and various other cells leading to holistic community development.

The **NSS Unit** of the College organises **Blood Donation Camps** regularly to spread awareness about the requirements of donating blood. The Covid – 19 Pandemic and its associated lockdown brought about terrible difficulties in the life of common people, especially those who became victims of the disease. In order to help out families who were in isolation or in quarantine, the NSS Unit of the college organised a **campaign to provide cooked food to villagers in the surrounding neighbourhood.**

In an attempt to foster environmental development the NSS Unit organised an **Awareness Campaign for Pollution Free Village** which made people aware of the need for fresh air and fresh water, for which afforestation is a pre-requisite. **The Swachh Bharat Campaign** made people aware of the need for a clean and green environment as a primary step towards environmental sustainability. **The Save Water campaign** organised by the NSS Unit made the participants conscious of the importance of water and the need to use it in a judicious manner.

The NSS Unit also organised a **Safe Drive Campaign.** Drivers and motorists were made aware of the importance of responsible and careful driving as a means towards ensuring road safety.

The Women's Cell of the college has been active in its initiatives to spread awareness about **Women Empowerment.** The Women's Cell organised a Community Outreach Programme '**Beti Bachao, Beti Padhao**' through which the villagers gained a deeper understanding of the importance of saving and educating girls. **Women's Health and Hygiene** have been emphasized in a programme organised by the Women's Cell. Participants of the programmes gained valuable knowledge about personal hygiene, menstrual health and preventive health practices. The Women's Cell of the college also organised

a **Dowry Awareness Campaign**. A rally was organised through the main roads of Jibantala Village. This programme educated the residents of Jibantala Village about the harmful effects of the dowry system and equipped women with the knowledge and resources to resist dowry demands. Another **One Day Women's Empowerment Campaign** educated women about their rights and opportunities and made local people aware about gender equality and social justice.

The IQAC Cell of the college organised an awareness campaign '**Education for All**' for the villagers of the locality. This campaign made the people aware of the importance of education and the right of their children to education

The Electoral Literacy Cell of the College organised a **Voting Awareness Campaign** in order to enlighten, enable and empower every citizen to register as a voter and cast his/her vote at every election in an informed and ethical manner.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college has received a number of awards and recognitions from government and government recognized bodies for various extension activities.

Vital Waste, a recycling and waste management company awarded the **Certificate of Environmental Excellence** in recognition of the spirit of environmental conservation and maintaining high standards of recycling.

The institution received a **Certificate of Appreciation Recognition of Outstanding Initiative in Green Campus** towards building a sustainable environment in an educational institute from the **Sarengabad Gram Panchayat, Canning II, South 24 Parganas**.

The Diamond Harbour Rathayatra Committee presented a **certificate of appreciation** to the **NSS unit of Jibantala Rokeya Mahavidyala** in recognition of the **active participation of the NSS Unit** of the college during prestigious **Gangasagar Mela 2023**.

The students of the institution volunteered for assistance in **The Cleanliness Drive organised by the Dakshin 24 Parganas Sanskriti Parishad** and received a **certificate of participation** for the same. **The Dakshin 24 Parganas Sanskriti Parishad** also awarded a **certificate of appreciation** to the **NSS Unit** of the institution for providing necessary assistance towards **Cleanliness Drive** during the **Cultural**

Programmes organised by the Parishad.

The **Canning II Panchayat Samiti** awarded a **Certificate of Appreciation** to the institution as a recognition of **Outstanding Initiative in Green Campus** towards building a sustainable environment in an educational institute.

The **Office of the Block Medical Officer of Health** presented a **Certificate of Achievement** to the institution for their active and incessant effort to organise **Health and Hygiene Awareness Campaigns** in the college

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 12

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	4	0	2	0

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 25

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Classrooms and Laboratories

Jibantala Rokeya Mahavidyalaya offers an environment conducive to learning with 13 spacious, well-lit, clean, ventilated classrooms and one Smart Class Room. The college laboratories are equipped with high-quality, advanced equipment to support practical learning.

Hygiene and Accessibility

Washrooms for both teachers and students are maintained regularly by cleaners to ensure a hygienic environment. The college is committed to maintaining cleanliness throughout the campus. Additionally, there is a provision for a disabled-friendly washroom in the student section, ensuring accessibility for all students.

Seminar Hall

The seminar hall is equipped with IT facilities, including projectors, sound systems, and unrestricted Wi-Fi access. It is used for conducting workshops, seminars, conferences, and special lectures by eminent academicians from around the world.

Extracurricular Activities

The college places immense importance on extracurricular activities, encouraging students to excel in various co-curricular programs. Intra-college programs are regularly organized to showcase student talent.

Sports and Physical Activities

The college has a stadium within its campus where students can play cricket and football. Enthusiastic participation is seen in football matches held between staff and students. The college also organizes an annual sports day. An indoor games room is available for students, equipped with carrom, chess, and ludo.

Health and Fitness

Recognizing the importance of physical fitness, the college offers yoga as an add-on course, promoting the belief that a "sound mind resides in a sound body." A gymnasium with modern equipment is available for both staff and students.

Cultural Activities

The Students' Union hosts events such as Freshers' Welcome and College Social within the college campus, fostering a sense of community and belonging among students.

By providing these facilities and maintaining a conducive environment, Jibantala Rokeya Mahavidyalaya ensures the holistic development of its students and staff, meeting their academic, physical, and cultural needs.

LMS: The institution has procured the **Learning Management System** for more effective curriculum delivery and ease of access of all students and teachers.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 66.8

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
29.4	31.36	24	22.46	1.06

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The college has one central library on the ground floor of the college campus. The library is still at the stage of initial expansion but it holds a resourceful collection of books and few academic journals. The library tries its best to serve as a centre of knowledge. Currently the library has around 3000 books. The books in the library is classified and arranged according to Dewey Decimal Classification Scheme. The library of this college is an open access library. Apart from circulation of books, the library also provides a reading zone facility with almost 30 seating capacities for students and teachers. There is a periodical display rack displaying the subscribed journals and newspapers. The library has a browsing section with one desktop computer with internet connection for accessing e-learning resources. The library provides user awareness programme, reading room service, and lending / circulation service, internet facilities through LAN & Wi-Fi service. Every year library organises a students' orientation programme for the first year or new students so that they became familiar with the library.

Integrated Library Management System (ILMS)

The Library is partially automated using Integrated Library Management System (ILMS)

- Name of ILMS software- koha
- Nature of automation (fully or partially)- Partially
- Version- koha 22.11.17
- Year of Automation- 2023 (Customized Software)

E-Resources for student and teachers

The library subscribes to N-LIST INFLIBNET service which offers access to more than 97,000 e-books and 6000 e-journals to the students and faculty. The library encourages the use of many websites for accession of e-resources.

The college Library has subscription for the following e-resources:

1. E-Journal (From Nlist subscription)
2. E- Book (From Nlist subscription)

Amount spent on purchase of books

Year	Amount Spent in Rs.
2018-2019	18296.00
2019-2020	23874.00
2020-2021	Nil
2021-2022	610.00
2022-2023	99994.00

The library is adequately used by the teachers and the students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Jibantala Rokeya Mahavidyalaya initiated the process of enhanced e-governance through the introduction of Enterprise Resource Planning (ERP) software in 2017. The system, implemented through a standalone mother server, connects all terminals located in the college office via LAN. Like other higher education institutions, Jibantala Rokeya Mahavidyalaya uses ERP to collect, monitor, and utilize students' data

throughout their tenure, from the submission of application forms to graduation. The ERP system manages all related processes including admission, registration, enrolment, fee submission, scholarship applications, and other financial data management for various student welfare schemes. In 2022, the college upgraded to a cloud-based ERP system, further enhancing its capabilities.

Digital Notices and Communication

The college has transitioned from printing hard copies of notices to directly uploading them onto the college website. This process ensures perfect communication of all relevant information to all stakeholders with complete transparency. It also maintains exact documentation and prevents issues caused by asymmetric dissemination of information.

Technological Infrastructure

To ensure the smooth functioning of academic and administrative activities, the college has procured updated computers and related accessories. The number of desktops and laptops available in the college has increased significantly. These devices are connected with high-speed internet (around 100mbps) through a campus-wide Wi-Fi network. Additionally, the college boasts an ICT-enabled smart classroom equipped with projectors and LCD screens.

Learning Management System

The college has been effectively using a Learning Management System (LMS) to facilitate teaching and learning processes. The LMS enables the organization and dissemination of educational content, assignment submission, grading, and communication between faculty and students, thus contributing to a more structured and efficient academic environment.

Benefits of Enhanced E-Governance

1. **Efficient Data Management:** The ERP system allows for efficient management of student data and related processes, ensuring accuracy and easy access.
2. **Transparent Communication:** Digital notices ensure that all stakeholders receive timely and accurate information, enhancing transparency.
3. **Modern Infrastructure:** Updated computers and accessories, along with high-speed internet and smart classrooms, provide a robust infrastructure for both academic and administrative activities.
4. **Structured Learning:** The LMS supports a more organized and interactive learning experience for students and faculty alike.

By adopting these enhanced e-governance measures, Jibantala Rokeya Mahavidyalaya aims to streamline its administrative processes, improve communication, and provide a modern, efficient educational environment for its students and staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2**Student – Computer ratio (Data for the latest completed academic year)****Response:** 35.52**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 25

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure**4.4.1**

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 3.68**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
1.97	1.6	0.92	0.78	0.70

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 84.4

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
792	825	593	564	450

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 8.09

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
97	177	0	0	35

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 20.68

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
26	51	17	10	5

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
199	183	84	32	29

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.24

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 47.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
74	0	0	80	83

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The Alumni Association acts as a link between the “Alma Mater” and the “Alumni”. It is moving ahead, with selfless intentions for the growth and development of the institute and the students. The association provides a platform for interaction between alumni, present students, faculty of the institute and institute administration. It has contributed significantly through financial and non-financial means during the last five years to improve the facilities and infrastructure of the college with the help of the active participation of the alumni.

The college has an **Alumni Association registered under the Certificate of Registration of Societies, Government of West Bengal. The Alumni Association was registered under the West Bengal Societies Registration Act,1961 on 25.07.2024.** the details of the Alumni Association has been posted on the Institution Website.

The Alumni Association, which has just been registered, looks forward to making significant contributions towards the growth and academic development of the college.

Link to Alumni Association Registration Certificate: https://jibantalarokeyamahavidyalaya.in/content/pdf/alumni_certificate.pdf

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Our vision at Jibantala Rokeya Mahavidyalaya is to achieve excellence in higher education through unwavering patience, determined perseverance, and a relentless pursuit of knowledge. We are committed to fostering inclusive growth that catalyses socio-economic transformation and promotes sustainable development. Our institution not only seeks to enlighten students but also focuses on their holistic development, guiding them to become responsible, exemplary, and informed global citizens.

Our mission is centred on the comprehensive development and realization of human potential. We are dedicated to delivering quality education that empowers students to excel in their chosen fields, equipping them with the skills needed to meet contemporary challenges through innovative techniques and practices. We firmly believe that education serves as a crucial instrument for uplifting economically challenged rural youth.

Situated in a region characterized by economically and educationally disadvantaged reserved and minority communities, Jibantala Rokeya Mahavidyalaya is steadfast in its commitment to providing meaningful education. Our mission includes the following key objectives:

1. Ensuring the highest standards of quality education.
2. Instilling self-confidence and morality through value-based education.
3. Empowering students to face future challenges with energy and determination.
4. Encouraging social responsibility and adaptability to global changes.
5. Fostering confidence and self-sufficiency among students.

In essence, our vision and mission encompass three core values: a) Pursuit of Excellence, b) Social Responsibility, and c) Moral Integrity.

Our vision and mission are closely aligned with the objectives of the **National Education Policy (NEP)**, emphasizing the development of human resources to meet contemporary challenges. The institution adopts a three-tier system that integrates academic, co-curricular, and extracurricular programs. The academic framework is designed to enhance and empower the knowledge base of our students. From the 2023-2024 academic session, admission procedures, as well as course design and durations, have been formulated in accordance with the guidelines of NEP 2020.

Decentralization: Our institution operates on a three-tier governance system:

1. At the apex level, the Governing Body (GB) serves as the policy-making authority, intensely

focusing on our vision of achieving excellence in higher education through patience, perseverance, and a persistent pursuit of knowledge.

2. At the execution level, the Principal, as the Head of the Institution, plays a vital role in managing both the administrative and academic activities of the college, providing necessary guidance and direction.
3. At the functional level, various committees and sub-committees, along with the Internal Quality Assurance Cell (IQAC) and the Teachers' Council, assist the Principal in executing the academic, financial, and auxiliary functions of the college.

Sustained Institutional Growth: In alignment with the mission and vision of the college, the institution establishes its roadmap by developing both long-term and short-term perspective plans, guided by clearly defined goals and objectives. Policies are carefully adopted by the Governing Body in accordance with university statutes and existing government orders, and are implemented by the various committees and IQAC. The prime task of the IQAC is to develop a system of conscious, consistent and catalytic improvement in the overall performance of the institution.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The Institutional Perspective Plan at Jibantala Rokeya Mahavidyalaya is meticulously designed to align with the college's core mission and vision. As an affiliated institution, it adheres to the rules and regulations set forth by the affiliating University, while also complying with the directives of the state government and the University Grants Commission (UGC) as a grant-in-aid college. This ensures comprehensive adherence to all governing authorities.

At the helm of the college's governance is the Governing Body, the apex authority responsible for the institution's effective management and strategic development. The policies formulated by the Governing Body are thoughtfully crafted with due consideration of existing Government Orders and the University Statute, ensuring that the college remains in full alignment with these broader regulatory frameworks.

The Principal, as the Head of the Institution, carries the primary responsibility for overseeing all academic and administrative activities within the college. This includes managing financial transactions and ensuring that budgetary allocations are properly distributed across various expenditure categories for

each academic year. In financial matters, the Principal is supported by the Finance Committee, comprising both internal and external members, who play a crucial role in assisting with financial planning and oversight.

Under the leadership of the Principal, the Academic Sub-Committee and the Teachers' Council play essential roles in regulating the college's policies and operations. These bodies are supported by several subcommittees tasked with overseeing academic, administrative, co-curricular, sports, and extension activities. This structure ensures a decentralized and inclusive approach to achieving the goals set out in the perspective plan.

To further strengthen the institution's commitment to creating a safe, equitable, and inclusive environment, the college has established several specialized committees. These include the Internal Complaints Committee, Anti-Ragging Cell, Minority Cell, SC & ST Cell, Backward Classes Cell, Grievance Redressal Cell, and the RTI Cell. Each of these committees is dedicated to addressing specific needs and concerns, playing a vital role in ensuring the institution operates fairly and justly.

Periodic review meetings conducted by the Teachers' Council and the Internal Quality Assurance Cell (IQAC) are integral to assessing the implementation and progress of actions proposed by these bodies. These reviews are crucial for maintaining the institution's high standards and making any necessary adjustments to ensure the successful execution of its strategic plans.

The Appointment and Service Rules of the institution are guided by the Calcutta University Act and Statute. The West Bengal College Service Commission conducts a centralized selection process for appointing teachers, ensuring a recruitment process that is fair, transparent, and aligned with prescribed norms. For Non-Teaching Staff appointments, the institution follows the guidelines established by the University of Calcutta and the State Government.

The promotion of all academic and administrative staff is carried out in strict accordance with the rules laid down by the UGC and the State Government, and compliant with established regulations. The Service Rules for all staff holding substantive posts are in line with existing government rules, regulations, and the statutes of the University of Calcutta, with which the college is affiliated.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration

2. Finance and Accounts

3.Student Admission and Support**4.Examination****Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies**6.3.1**

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The Performance-Based Appraisal System (PBAS) for teaching staff at Jibantala Rokeya Mahavidyalaya is implemented in strict accordance with the directives of the State Directorate of Higher Education and adheres closely to the norms set forth by the UGC under the Academic Performance Indicator (API) Scheme for promotion. The process begins with the submission of self-appraisal and API scores by the faculty, which are meticulously verified by the Internal Quality Assurance Cell (IQAC) before being forwarded to the Principal. After thorough scrutiny, the appraisal is presented to the Governing Body, which then recommends it for submission to the Directorate of Higher Education.

The promotion of Non-Teaching Staff is conducted in line with the existing regulations of the Government of West Bengal. Staff members in substantive posts benefit from career advancement through promotional scale enhancements after ten and twenty years of service, respectively. When vacancies arise, a Screening Committee—comprising nominees from the University, State Government, and Governing Body—reviews candidates for the promotional post of Head Clerk from among willing Group C employees. After the interview and screening process, the proposal is forwarded to the Directorate of Higher Education for final approval.

Welfare Measures and Career Advancement Opportunities:

As a government-aided institution, Jibantala Rokeya Mahavidyalaya, in collaboration with the West

Bengal Government, provides several welfare measures for its employees:

- **Provident Fund Loan Facility:** The college offers this facility to employees in substantive posts, adhering to government regulations.
- **Ad-Hoc Interim Salary:** Newly appointed teaching and non-teaching staff in substantive posts receive interim salary benefits until their final pay fixation orders are issued by the Department of Higher Education.
- **Festival Advance:** Non-teaching staff are eligible for an annual festival advance, which is later adjusted from their salary.
- **Health Schemes:** The college facilitates the enrollment of interested teachers in the West Bengal Health Scheme for Grant-in-Aid college and university teachers, 2017. Additionally, the Swasthya Sathi medical insurance policy is available for non-teaching staff.
- **Duty and Study Leaves:** Faculty members are granted duty and study leaves for academic and professional development purposes.
- **Leave Entitlements:** Employees in substantive posts are eligible for Earned Leave with prior approval from the college authorities, and in certain cases, from the Governing Body. Extraordinary Leave may also be granted on special grounds by the GB.
- **Maternity, Child Care, and Paternity Leave:** Female employees are entitled to Maternity and Child Care Leave, while male employees may avail Paternity Leave with prior approval from the college authorities, subject to GB endorsement.
- **Leave Encashment:** Staff members in substantive posts are eligible for leave encashment benefits as per government rules.

These welfare measures and avenues for career advancement underscore the institution's commitment to supporting the professional and personal well-being of its employees, ensuring a conducive environment for both teaching and non-teaching staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 39.29

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	21	7	0	8

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	8	8	7	6

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Jibantala Rokeya Mahavidyalaya, being a grant-in-aid institution, receives salary funding for its teachers and full-time non-teaching staff through the government HRMS system. The primary revenue stream for the college comes from student fees, which are reviewed and adjusted every three years to ensure alignment with institutional needs and external conditions. In addition to tuition fees, the college actively seeks Corporate Social Responsibility (CSR) donations from various organizations to supplement its funding.

The college's primary expenditures are directed towards maintaining and operating its academic programs. These expenditures include staff salaries, general overheads, and maintenance costs. Any surplus income is prudently allocated to a corpus fund to address future contingencies, ensuring financial stability and resilience.

Major financial decisions are made by the Finance Committee in conjunction with the Governing Body, ensuring that all financial activities align with the institution's strategic goals. The institution strictly adheres to the budget allocations approved for academic and administrative expenses. Following budget approval, the Purchase Committee initiates procurement processes. This involves inviting quotations and placing purchase orders. In compliance with government regulations, the college follows an open tendering process for any purchase exceeding Rs. 10,000. For purchases of Rs. 1 lakh and above, the institution utilizes an e-tendering process, with tenders being uploaded to the official government portal www.wbtenders.gov.in. Additionally, tenders are published on the college website and circulated in regional and/or national newspapers, as required by government norms.

To ensure financial transparency and accountability, the college conducts statutory audit at regular intervals. Statutory audits are conducted by statutory auditors appointed by the Department of Higher Education. The audit report prepared by these statutory auditors is presented to the Governing Body, which carefully considers the auditors' notes and observations, ensuring that any recommendations or required actions are promptly addressed and implemented.

This robust financial management system underscores the college's commitment to maintaining transparency, accountability, and sustainability in its financial operations, ensuring that resources are effectively utilized to support its academic mission.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

To enhance the quality of the institution across all domains, the Internal Quality Assurance Cell (IQAC) initiates and implements various quality assurance strategies. Regular monitoring and review of the teaching-learning process are central to these efforts. The IQAC facilitates interactions with all departments to assess the attainment of Program Outcomes (POs) and Course Outcomes (COs). With the introduction of the Choice Based Credit System (CBCS), the IQAC actively engaged faculty members to ensure the smooth and effective implementation of the new course structure. LMS (Learning Management System) is introduced to enhance and support the teaching learning process for both the students as well as the faculty.

Faculty members are encouraged to participate in Orientation and Refresher courses, Faculty Development Programs (FDPs), workshops, and seminars related to the teaching-learning process and research. These opportunities for professional development are vital for renewing and honing the skills of the teaching faculty, thereby enhancing the overall quality of the teaching-learning process and research initiatives. Similarly, non-teaching staff are encouraged to participate in administrative training programs to ensure the smooth and efficient operation of the office and administrative functions.

To promote multidisciplinary learning, several skill-enhancement add-on courses have been introduced, allowing students the freedom to choose subjects based on their interests. This flexibility helps students transcend the rigid confines of the traditional curriculum. Additionally, career counselling workshops on

topics such as food processing, tailoring, and cosmetology are organized to empower students and provide them with practical skills. Entrepreneurship is also fostered through events like Ananda Utsab, which encourage students to develop and showcase their entrepreneurial talents.

The IQAC meets at regular intervals under the chairmanship of the Head of the Institution. During these meetings, proceedings are meticulously recorded, and suggestions from all IQAC members are considered for continuous improvement and effective implementation of the curriculum and other quality initiatives. The IQAC reviews the teaching-learning process, considers curriculum changes as recommended by the University, and plans enhancements to admission procedures, enrolment processes, teaching methods, schedules, and continuous internal assessments.

Feedback from stakeholders is systematically collected, analysed, and used to address grievances and implement suggestions. The institution is also certified under the ISO 14001:2015 Certificate No: 911257 Dated: 09/05/2024, Valid till: 08/05/2027, reflecting its commitment to maintaining a robust quality management system. The IQAC continuously strives to foster sustainable practices and improve the overall harmony within the institution, ensuring that all aspects of the college function efficiently and effectively.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

A. Gender Audit

- The Women's Cell has got the Gender Audit, for all the 5 years under the assessment period, done by three external auditors

B. Measures for promotion of gender equity

Facilities

- Health Checkup for Girls Students.
- Girls' Common Room with sanitary napkin vending machine and indoor games facilities.
- Adequate number of toilet blocks for women, both students and staff.
- 'Kanyasree ' Scholarship Scheme exclusively for female students.
- Outdoor games and sports facilities.
- Yoga Course for all students.
- Organize to Medical check-ups, Blood donation camp & Thalassemia screening test.

Security

- Complain & Suggestion boxes placed on ground floor of the college.
- Internal Complaints Committee for addressing complaints.
- Security Guard arrangement at college entrance gate.
- Posters and boards declaring Zero-Tolerance Policy.

Awareness and Sensitization Programmes: Some of the programmes/Seminars/Workshops organized in this regard are listed below:

- International Women's Day observed every year.
- Arrangement to Health check up
- Students participates regularly in internal college sports.
- Organize to different Seminar/ Awareness / Sensitization programme.
- Organized Yoga Course for Girl's Students to motivate their empowerment.
- Campaign on society "Beti Bachao, Beti Padhao"
- Birth day celebration of Begum Rokeya to aware women empower and rights.

- Poster competition on 'Gender Sensitization'
- Skill development programme for girls students.

C. Gender sensitization in curricular and co-curricular activities

- Topics like gender, politics reservation policy etc. incorporated in the Political Science Syllabus.
- Certain texts in the syllabi of different courses address gender issues. In the English Honours syllabus, an entire paper on Women's Writing contains background studies on gender, and feminist writings of eminent writers like Mary Wollstonecraft, Ramabai Ranade, and Rassundari Devi, etc.
- The Geography syllabus contains gender related issues like sex ratio, female literacy, etc.
- Gender issues (including LGBT) find a predominant place in the syllabus of different Subjects like English, Education, History and Bengali, Sanskrit.
- Female students are also encouraged to participate in games and sports
- 60 of the 100 NSS volunteers of the 2021-22 session are girls.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of

students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The institution arranges various sensitizations, events and awareness programmes for the students and staff members to until the spirit of nationalism and constitutional values of equality, liberty and fraternity, as well as rights and duties of a responsible citizen, and also to promote respect for International Laws:

- Birth Day Celebration of Rabindranath Tagore, Vasantotsav and Raksha Bandhan celebrated every year to promote the spirit of love and joy, as well as to promote the ideals of unity and brotherhood, as envisioned by Gurudev Rabindranath Tagore. Rabindranath Tagore is not only poet, known as '**Biswakabi**'. His contribution to communal harmony freedom movement of India is immense. His writing Rabindra Sangeet, Poems,Essays, Short Stories, Dramas - are the path of countless people of the world. The National anthem of India is the "**Jana Gana Mana**" composed by Rabindranath Tagore in 1911, also his "**Amar Sonar Bangla**" is the National anthem of Bangladesh.
 - Birth Day Celebration of **Ishwar Chandra Vidyasagar** to respect of Knowledge. Ishwarchandra Vidyasagar's contribution to Indian literature and society is immense. He had unsparing sympathy for the poverty-stricken, helpless people. The title '**Ocean of Kindness**' is due to him. His outstanding achievement was the introduction of 'Widow Marriage'. He is known as '**Father of Bengali Prose**' for reforming Bengali prose.
 - Birth Day Celebration of **Kazi Nazrul Islam** to Inspired by the ideals of communism. Nazrul Islam known as "**BIDROHI KABI**". The poem 'Bidrohi'(Rebel) made him famous overnight in 1922. This poem become a motivational song for the revolutionaries opposing the British Raj. His numerous songs and poems, we have received the message non-communal unity. One of his famous quotes is –"**More ek brinte duti kusum Hindu-Musolman**".
 - Birth Day Celebration of **Begum Rokeya** to Embracing women's power with equal dignity.
 - Celebration of **Independence Day** for paying respect to the brave martyrs.
 - **Teachers Day** celebrated on 5th September centrally and severally by departments to instill the age-old values of Guru-Shishya relationships..
 - Celebrated on 23rd January as **Parakram Diwas** to build self-reliance and patriotism.
 - Celebrated on 2nd October as **Swachha Diwas** to protect cleanliness and purity.
1. "Don't pay the price, keep your city nice. Don't litter."
 2. "Let us go green to get our planet clean."
 3. "Don't trash your future. Keep your surroundings clean."
 4. "Live Life Cleaner. Make Earth Greener."
 5. "Don't litter. It makes the world bitter." -**These quotes inspire us.**
- Celebrated on 15th October as **World Students Day** to inspiration of students for gain knowledge.
 - Organize **Blood Donation Camp** to make duties and responsibilities of citizens.
 - **Organized Programme "Hand in Hand We Grow Together: Promoting Inclusivity"**: A visit

was made by the students of **Jibantala F.P. School** to our college campus on 12th Dec 2022 as part of promotion of inclusivity. The purpose of the visit was to provide the students with an immersive experience of college life, expose them to Computer Lab, class rooms and inspire their educational aspirations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

Title: Take a stand for the love of green

1. Objective:

- To make a significant contribution towards environmental sustainability.
- To raise awareness about the need for environmental conservation
- To give hands on training to students so that they may carry forward the message of the need for environmental conservation.

2.Context:The present scenario of environmental degradation has made it imperative to make efforts maintain biodiversity, mitigate climate change, prevent habitat destruction, safeguard endangered species, and maintain the balance of ecosystems. The institution makes various efforts towards environmental conservation in its pledge to save the Earth for a better tomorrow.

3. The Practice:

- Special Awareness Campaigns like Awareness Campaign for a Pollution free Village, Swachh Bharat Campaign, Save Water Campaign have been undertaken by students of the institution to spread an awareness about environmental conservation.
- Special emphasis is laid on the environmental studies course offered by the university curriculum so that students may be aware of their duty towards the environment and pledge to protect the same.

- Events like Poster competition for a pollution free environment and other cleanliness drives both within and outside the campus are held regularly.
- Students are taken to visit the college facilities like Solar panels, vermicomposting unit, rain water harvesting units to show them first hand the need for a sustainable environmental ecosystem.

4. Evidence of Success:

- The college neighbourhood has a clean and green environment with significant reduction in the use of plastic bags
- The college has a lush green campus where students often undertake cleanliness drives
- Students observe the Independence Day by organising Vanmahotsav events in an attempt to increasing the greenery in the campus.

5. Problems encountered:

- Awareness about the urgency of environmental conservation is sometimes very low among students.
- It is difficult to make students with limited resources become serious about the importance of a clean and green environment.

6. Resources Required:

Awareness about environment, adding to the greenery in and around the college and stepping forward towards environmental sustainability requires more funds.

Best Practice II

Title: Only a Life Lived for Others is a Life Worthwhile

1. Objective:

- To make significant contribution towards the upliftment of the neighbouring community, especially the women of the community.
- To raise awareness about the need for a healthy community as a necessary pre-requisite for the holistic development of children, who are the torchbearers of the future.
- To empower women and make them aware of their own rights, as an empowered mother can raise strong and empowered children.

2. Context: A child's cognitive development and learning ability can be guided and mediated by his social interactions. The first and foremost people a child interacts with are his parents and family. Thus, it is understood that parents are a child's first teachers. Keeping in mind the crucial role a family plays in

the development of a child, the institution organises various awareness programmes in and around the neighbouring community to contribute towards the holistic development of the community.

3. The Practice:

- The NSS Unit of Jibantala Rokeya Mahavidyalaya organises blood donation camps in order to raise awareness about the importance of voluntary blood donations and strengthen community bonds. The donated blood also helps critical patients.
- The Corona virus outbreak brought the world to its feet and created an international pandemic emergency situation. The common people were the hardest hit. To help people during this crucial situation, The NSS Unit of the institution organised drives to provide cooked food to neighbouring families.
- The Women's Cell of the institution organises like Beti Bachao, Beti Padhao campaign in order to raise awareness among the village people about the importance of saving and educating the girl child. Women's health and hygiene being one of the most pressing and important issues of the present times, awareness programmes are held in neighbouring villages to make women aware of the gravity of this issue. Dowry awareness campaigns are also held to empower women to resist dowry demands and make women aware of their legal rights.
- Voter awareness campaigns are held to emphasize the crucial role of voting in shaping a robust democracy and encouraging active participation in the electoral process among the local community.
- Road safety awareness campaigns are held to emphasise the importance of following traffic rules and responsible driving.
- Children are the future of the community and educating them is our foremost responsibility. The institution organises campaigns to make people aware of the importance of educating each and every child of the community.

4. Evidence of Success:

- The institution witnesses significant enrolment of girl students.
- Students participate in the various awareness campaigns with enthusiasm
- The neighbouring community has become a safe place for students to commute to and from the college.

5. Problems Encountered:

- Awareness about the importance of education, especially of girl children, is sometimes very low among community dwellers.
- The idea of equality of men and women and equal opportunities for both is quite a novel concept for students and their families and requires more extensive counselling.

6. Resources Required:

· Profound community outreach requires widespread awareness measures like inter-personal counselling, interactive awareness programmes, rallies etc which require extensive planning and funding.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness**7.3.1**

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness**Empower Her, Elevate the World****Commitment to Women Empowerment at Jibantala Rokeya Mahavidyalaya**

One of the core areas of distinctiveness at Jibantala Rokeya Mahavidyalaya is our unwavering commitment to women empowerment, inspired by the philosophy of Begum Rokeya, a strong advocate for women's rights and education. Our institution actively sensitizes students, teachers, and non-teaching staff to the importance of women's empowerment and autonomy, emphasizing the improvement of their social, economic, and health status.

Holistic Approach to Empowerment

Our approach is multifaceted, ensuring the full participation and partnership of both women and men in productive and reproductive life, including shared responsibilities for child care and household maintenance. Recognizing that women worldwide face threats to their lives, health, and well-being due to overburdening and lack of power, our institution strives to address these issues through education and awareness.

Policy and Programme Actions

To achieve meaningful change, we implement policies and programs designed to:

- Improve women's access to secure livelihoods and economic resources.
- Alleviate extreme responsibilities related to housework.

- Remove legal impediments to women's participation in public life.
- Raise social awareness through effective education and mass communication programs.

Education as a Means of Empowerment

We believe education is one of the most crucial tools for empowering women, equipping them with the knowledge, skills, and self-confidence necessary for full participation in the development process. Our institution has a dedicated policy document on women empowerment, which we strictly adhere to.

Women and Gender Sensitization Cell

The Women and Gender Sensitization Cell, guided by our mission of women empowerment, works relentlessly to promote gender equality. According to our Gender Audit, we have a healthy representation of girls in our institution. To enhance their experience, we organize various programs to prepare them for the world outside.

Initiatives and Programs

- **Scholarships:** The Government of West Bengal's Kanyashree scholarship provides financial aid to our girl students, enabling them to continue their education even in challenging times.
- **Safety and Security:** All students are issued ID cards for secure entry into the college premises.
- **Yoga and Karate:** We introduce our girl students to Yoga and Karate, providing them with self-defense skills and mental strength.
- **Skill Development:** Add-on courses in Spoken English and Basic Computer Skills enhance the employability quotient.
- **Gender Sensitization Seminars:** These seminars raise awareness about women's rights and the need to eliminate gender inequalities. Follow-up activities like poster competitions reflect the creativity and self-belief of participants.
- **Collaborative Efforts:** The "Swayangsidhdha" initiative with West Bengal Police raises awareness about child marriage and trafficking. The "Beti Bachao, Beti Padhao" campaign with Saokat Molla Fan Club emphasizes the importance of saving and educating the girl child.
- **Health and Hygiene:** Seminars and outreach programs on health and hygiene, AIDS, and Thalassemia create awareness among young women.
- **Dowry System Awareness:** Outreach programs address the dowry system and violence against women, engaging the local community in finding ways to resist these practices.

Vocational Training and Entrepreneurship

To empower women educationally and financially, we offer training Workshops in Cosmetology, Tailoring, and Food Processing, enabling girls to earn while managing their homes. The "Ananda Utsab" initiative encourages entrepreneurship among our students.

Conclusion

All these initiatives reflect the distinctive performance of our institution and underscore our vision of achieving excellence through patience, perseverance, and a persistent pursuit of knowledge. At Jibantala Rokeya Mahavidyalaya, we are dedicated to the continuous progress of women empowerment, ensuring that our efforts create a lasting impact on our community and beyond.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Vision for the Future

At Jibantala Rokeya Mahavidyalaya, we are dedicated to building the competence of our students through sustained and continuous efforts. Our focus on inclusivity, environmental sustainability, ethical values, and cultural sensitivity ensures that our students are well-prepared to contribute positively to society. Our institution is committed to nurturing sentient individuals who can carry forward the beauty and resilience of India's plural cultural heritage.

Concluding Remarks :

Since its inception, Jibantala Rokeya Mahavidyalaya has been steadfast in its mission to provide quality education to all. The college has continuously strived to enhance the quality of education through small yet impactful collective efforts. Our journey has been one of self-reflection, identifying weaknesses, and devising strategies to overcome them. These various initiatives represent the initial steps of an institution preparing for its first NAAC Assessment Cycle.

Under the dedicated leadership of the Principal, the college has actively sought to implement key aspects of the new National Education Policy (NEP), to the extent possible within our limited capacity. Through the unremitting efforts of the team at Jibantala Rokeya Mahavidyalaya, the institution is progressing, overcoming obstacles, and transcending barriers to achieve its goals.