



# JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

📍 P.O.- Mallickati, P.S.- Jibantala,  
Pin- 743502, Dist.- South 24 Parganas

🌐 [www.jibantalarokeyamahavidyalaya.in](http://www.jibantalarokeyamahavidyalaya.in)  
✉ [jmrokeya@gmail.com](mailto:jmrokeya@gmail.com)

President: **Saokat Molla**

Principal & Secretary: **Dr. Anup Maji**

Ref. No. ....

Date: .....

## JIBANTALAROKEYAMHAVIDYALAYA

### DEPARTMENT OF ENGLISH



A report on Add-On-Course

Topic : ***MEDIA, SPEAKING AND PRESENTATION***

Date :15.03.2023 to 31.03.2023

Time : 12:30pm to 2:30pm

Venue : Seminar Hall at Jibantala Rokeya Mahavidyalaya

Course co-ordinator: **Sukanya Pal, Assistant Professor & HOD,  
Department of English**

Other Faculty: **Dr. Shamima Sultana, Assistant Professor, Department of  
English**

**Nazrul Islam Mondal, SACT, Department of English**



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## NOTICE



### JIBANTALA ROKEYA MAHAVIDYALAYA

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Ref. No. .... Date: .....

Date: 24.02.2023

### NOTICE

#### DEPARTMENT OF ENGLISH

The Department of English, Jibantala Rokeya Mahavidyalaya, Canning -II, South 24 Parganas is conducting an ADD- ON Course on 'MEDIA, SPEAKING AND PRESENTATION' from 15.03.2023 to 31.03.2023 to (30 hours)

Details of Course:

- Total duration of the course is 30 hours
- Duration of each class shall be for 2 hours
- The timings of the class will be communicated later to the respective students
- Students from any subject can register for this course
- Certificates will be given to students on successful completion of the course
- Admission is on first come first serve basis and number of seats is limited
- **Contact Person:** Nazrul Islam Mondal- 9732594843
- **Course co-ordinator:** Sukanya Pal

Interested bonafide students are requested to meet the Course co-ordinator Sukanya Pal in the Department of English or call the contact person Nazrul Islam Mondal for further details.

Note: Last date for registration to the course is 10.03. 2023

*Sukanya Pal*

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Sukanya Pal  
HOD  
Department of English  
**HOD, Dept. of English**  
Jibantala Rokeya Mahavidyalaya

*Dr. Ramkrishna Mondal*

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Dr. Ramkrishna Mondal  
Teacher-in-Charge  
Jibantala Rokeya Mahavidyalaya  
**Teacher-in-Charge**  
Jibantala Rokeya Mahavidyalaya  
P. O.-Mallickati, 24-Pgs. (S)



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## ***WHY MEDIA, SPEAKING AND PRESENTATION?***

The media are the most widespread and influential system of communication in the contemporary world. They construct and circulate information and organize perception through sound, screen and print form, which help to shape our sense of self and our relationship with the society. Over the past few years, media in India have grown significantly. They, in fact, have become part of all areas of life. They are generating profit and employment, providing information on political process and events, motivating public debate, providing place for cultural expression and most importantly entertaining the public. Through the course on Media Studies students will be able to acquire some competency to gain a foothold in this industry.

### **COURSE OUTCOME:**

- Students will develop the ability to work in media related industries.
- Students will gain the competency to critically analyze the ways in which the media reflects, represents and influences the outside world.

### **MODULE:**

- **Preparing reports (4 hours)**
- **Preparing features (4 hours)**
- **Radio and TV media (4 hours)**
- **Effective communication (4 hours)**
- **Planning and structuring and preparing a presentation (4 hours)**





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## Certification:

The students will be given a certificate from Jibantala Rokeya Mahavidyalaya after successful completion of the classes and the assessment process.

ADD ON COURSE ON  
**MEDIA, SPEAKING AND PRESENTATION**  
STUDENT'S ATTENDANCE SHEET

SL NO	NAME	CU REGISTRATION NUMBER	SEMESTER	SIGNATURE
1.	Ashraful Halder	524-1111-0002-22	I	Ashraful Halder
2.	Manchhura Sheikh	524-1211-0003-22	I	Manchhura Sheikh
3.	Tamalika Ranjit	524-1211-0004-22	I	Tamalika Ranjit
4.	Tapan Jamil	524-1115-0007-22	I	Tapan Jamil
5.	Ananda Gaswami	524-1111-0073-22	I	Ananda Gaswami
6.	Ali Akbar Purkait	524-1111-0055-22	I	Ali Akbar Purkait
7.	Sartaraj Nawaz Molla	524-1115-0061-22	I	Sartaraj Nawaz Molla
8.	Sarika Khatun	524-1211-0077-21	III	Sarika Khatun
9.	Sabera Sardar	524-1211-0076-21	3	Sabera Sardar
10.	Masud Sarif Gazi	524-1111-0105-21	III	Masud Sarif Gazi
11.	Tuhina Parvin	524-1211-0091-21	III	Tuhina Parvin
12.	Sahina Parvin	524-1211-0058-21	III	Sahina Parvin
13.	Nargis Parvin	524-1215-0108-21	3	Nargis parvin
14.	Ayesha Khatun	524-1211-0024-21	III	Ayesha Khatun
15.	Ashraful Molla	524-1111-0055-21	III	Ashraful Molla
16.	Rabiul Kayal	524-1111-0025-21	3	Rabiul Kayal
17.	Sakil Shaikh	524-1115-0026-21	3	Sakil shaikh
1				

  
Dr. Anup Maji  
Principal-in-Charge  
Jibantala Rokeya Mahavidyalaya  
P.O. Mallickati, 24-Parg. (S)



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## Attendance Sheet

REGISTER OF ATTENDANCE FOR THE MONTH														ANCE OF PUPILS																																											
Serial No.	Roll No.	NAME OF PUPILS	ATTENDANCE														ANCE		No. of days																																						
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Present	Absent	Pro. Present	Pro. Absent																				
1.		Ashraful Halder																																																							
2.		Manikshura Sheikh																																																							
3.		Tamalika Ranjit																																																							
4.		Infan Janil																																																							
5.		Ananda Goswami																																																							
6.		Ali Akbar Purkait																																																							
7.		Sarfraz Nawaz Molla																																																							
8.		Sanika Khatun																																																							
9.		Sabera Sarder																																																							
10.		Masud Sarif Gazi																																																							
11.		Tuhina Parvin																																																							
12.		Sahina Parvin																																																							
13.		Nargis Parvin																																																							
14.		Ayesha Khatun																																																							
15.		Ashraf Molla																																																							
16.		Rakibul Kayal																																																							
17.		Sakil Sheikh																																																							
		No. Present daily																																																							
		No. Absent daily																																																							
		TOTAL																																																							

No. of working days during the Month -  
Average Daily Attendance  
Percentage of Attendance during the Month -



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**Media, speaking and presentation Class in Progress**





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**Media, speaking and presentation Assessment in Progress**



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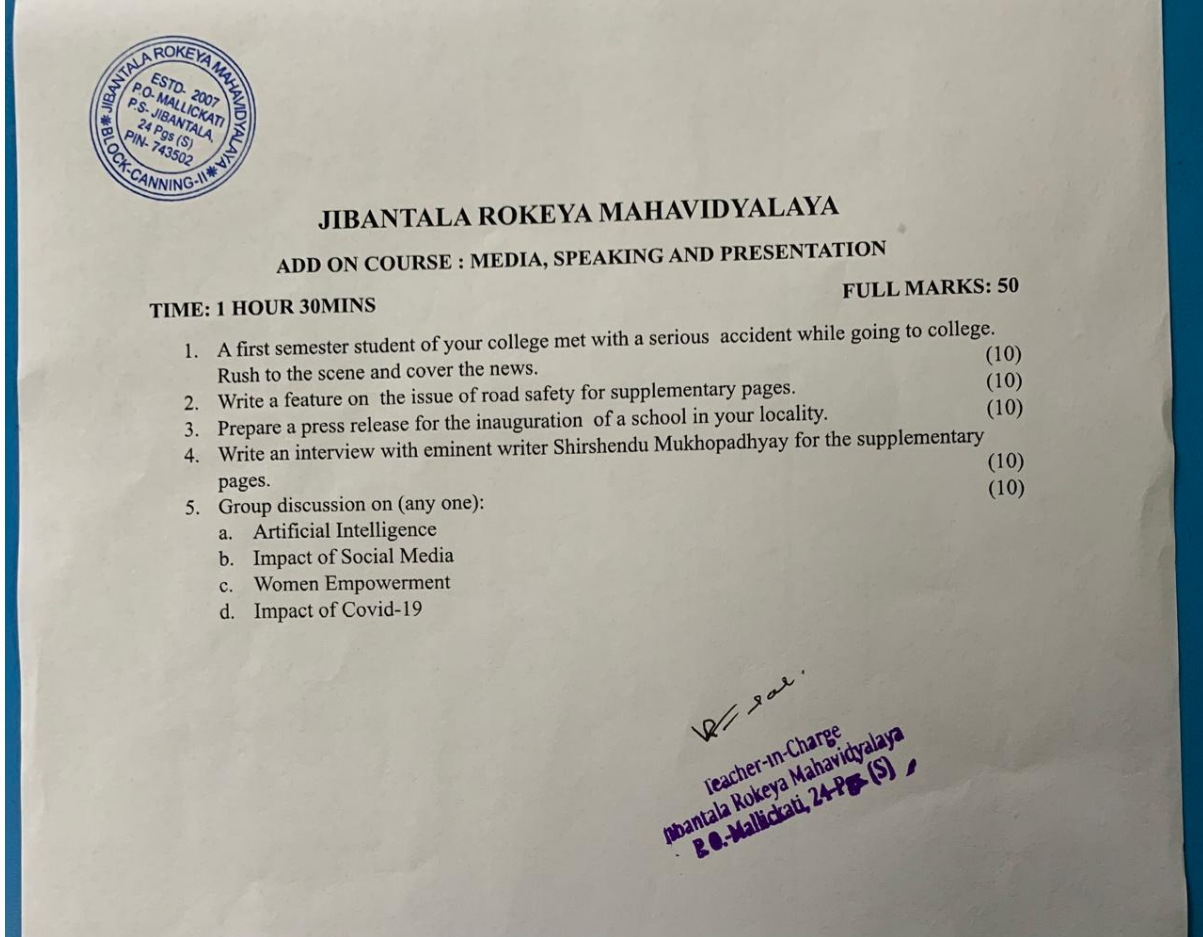
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## Sample Question Paper





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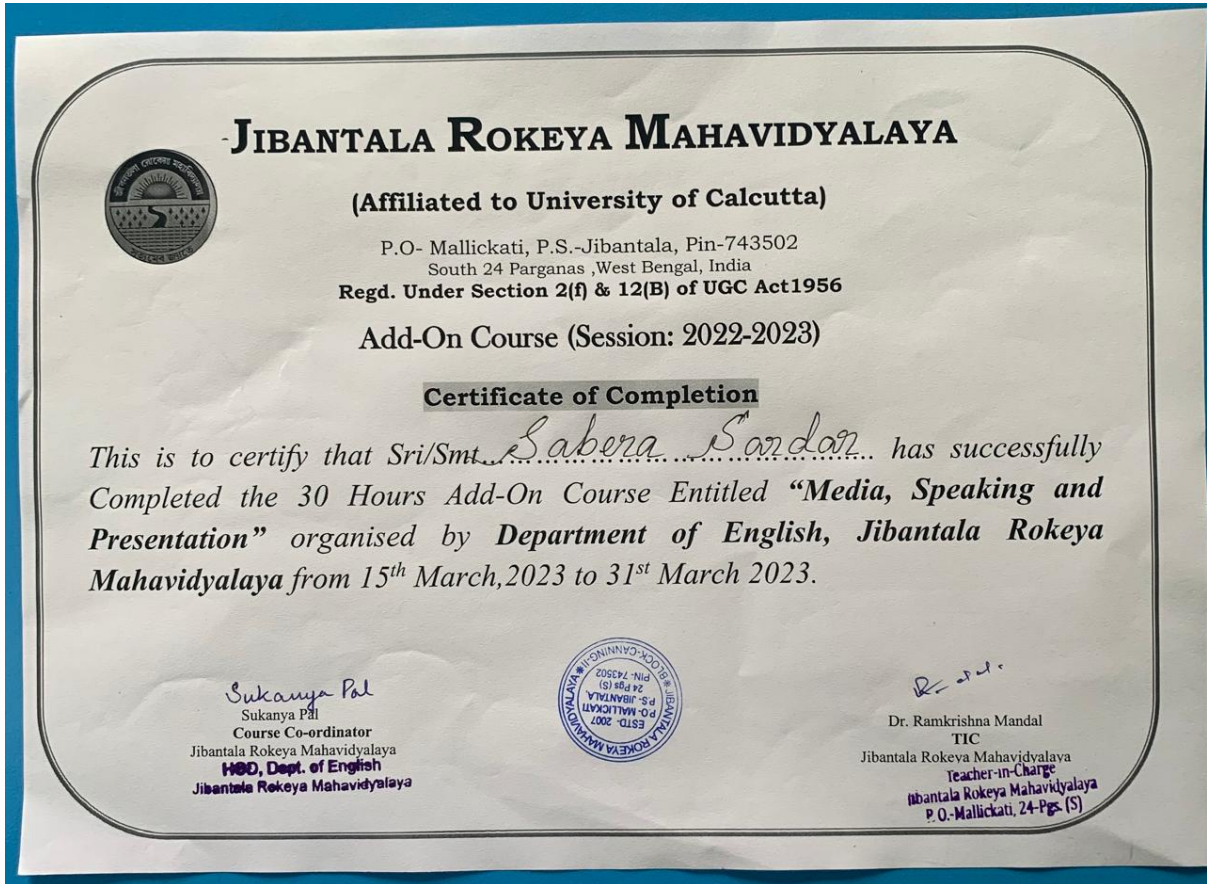
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**Certificate**