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## JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

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President: Saokat Molla

Principal & Secretary: Dr. Anup Maji

Date			

## IQAC ACTION TAKEN REPORT

## Session 2018-2019

Plan of Action	Achievements		
he admission committee had requested for appropriate properties of admission software.	The admission software was duly upgraded to meet the requirement of handling CBCS Admission pressure		
To update Departmental Records	Departmental Records of the previous academic session and the present academic session were updated and recorded.  A proforma for the maintenance of Departmental record was prepared in soft copy and hard copy and distributed among the Department Heads for keeping records henceforth.		
Preparation of the Academic Calendar for the session 2018-19.	Academic Calendar was prepared taking into account the different departmental programmes, visiting lectures etc. The Teachers' Council Secretary would henceforth take proactive steps in this regard and make arrangements for uploading in the college website.		
Initiative towards regularizing the feedback system from stakeholders	The feedback mechanism from the stakeholders would regularised so that we can achieve the NAAC requirements.  Proformas for different stakeholders was prepared and arrangements made to gather the feedback and analyses report prepared.		
Celebration and observation of important days	Lectures were organized on the date for the enrichment of the students		
Awareness programmes on issues of health, gender sensitization	Awareness programmes and campaigns were held on women's health and a campaign Swayangsiddha was held. A seminar on creatin awareness on AIDS and Thalassemia was organized.		
Programmes on women empowerment	Workshop on Basics of Tailoring was held		

Mhattacharyya

Principal
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97. Mallickati, 4 Province A

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