



JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

P.O.- Mallickati, P.S.- Jibantala,
Pin- 743502, Dist.- Sourth 24 Parganas

www.jibantalarokeyamahavidyalaya.in
@ jmrokeya@gmail.com

President: Saokat Molla

Principal & Secretary: Dr. Anup Maji

Ref. No.

Date:

SESSION 2019-2020

A meeting of the IQAC will be held in 3/07/2019 at 3:00 P.M in Principal's Chamber to discuss the following agenda:

6. The necessity of preserving documents related to different programmes in the College
7. Introduction of Science Course i.e., B.Sc (Gen) in Computer Science, Maths, Physics and Electronics with student intake Student Strength of 15 students in each department.
8. Proposal for the introduction of Value-Added Course of 30hrs on Computer Science for the first-year students.
9. Installation of sanitary vending machine for students.
10. Counselling Session for health and hygiene to be organized for girls.


Members Present:

16. Dr. Himadri Bhattacharyya Chakrabarty: Principal
17. Dr. Ramkrishna Mandal: Co-Ordinator
18. Sukanya Pal: Assistant Professor in English
19. Satap Halder: Assistant Professor in Philosophy
20. Tina Basu: Assistant Professor in History

MINUTES OF MEETING

Agendum 1:

The IQAC insisted on the preservation of documents related to different programmes being organized in the College. The documents may be preserved in common folders or Google Drive as may deemed fit.


Dr. Anup Maji
Principal
Jibantala Rokeya Mahavidyalaya
P.O.-Mallickati, 24 Pgs. (S)



JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

☉ P.O.- Mallickati, P.S.- Jibantala,
Pin- 743502, Dist.- South 24 Parganas

🌐 www.jibantalarokeyamahavidyalaya.in
@ jmrokeya@gmail.com

President: Saokat Molla

Principal & Secretary: Dr. Anup Maji

Ref No

Date:

Agendum 2: The introduction of B.Sc (Pass) course in the institution from the current session requires the institution to make arrangements of guest faculty equipped for teaching the undergraduate courses. Classes for the same needs to be included in the routine and classrooms be likewise allocated for the proper functioning of the courses.

Agendum 3: Value-Added course on Computer Studies is to be offered to the 1st Year students. The course module may be prepared for 30 hrs duration and classes held accordingly. A register of enrolled students may be maintained for records. At the end of the course, an examination is to be held and certificates issued on successful completion of the course.

Agendum 4: Sanitary Napkin Vending Machine for students is to be installed in the girl's washroom. A three-member team is to be formed for ensuring the proper functioning of the vending machine. Lapses if any, will be taken into account by the concerned team and swift redressal of issues is to be ensured.

Agendum 5: A counselling session for health and hygiene was held successfully.

Since no other issues required discussion, the meeting ended with the permission of and thanks to the Chair.

IQAC Co-ordinator
Jibantala Rokeya Mahavidyalaya

Principal
Jibantala Rokeya Mahavidyalaya

Dr. Anup Maji
Principal
Jibantala Rokeya Mahavidyalaya
P.O.-Mallickati, 24 Pgs. (S)



JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

📍 P.O.- Mallickati, P.S.- Jibantala,
Pin- 743502, Dist.- South 24 Parganas

🌐 www.jibantalarokeyamahavidyalaya.in
✉️ jmrokeya@gmail.com

President: Saokat Molla

Principal & Secretary: Dr. Anup Maji

Ref No.

Date:

SESSION 2019-2020

A meeting of Internal Quality Assurance Cell was held on 11/08/2019 at 3:00 P.M in Principals' chamber to discuss the following agenda:

5. MHRD 31st July notification for social media Champion to be discussed. Principal to confirm the appointment of the social media Officer in accordance with the notification of MHRD.
6. Preparation of the Academic Calendar 2019-2020.
7. Encouragement to outreach programmes.
8. Miscellaneous

Members Present:

21. Dr. Himadri Bhattacharyya Chakrabarty: Principal
22. Dr. Ramkrishna Mandal: Co-Ordinator
23. Sukanya Pal: Assistant Professor in English
24. Satap Halder: Assistant Professor in Philosophy
25. Tina Basu: Assistant Professor in History

MINUTES OF MEETING

Agendum 1:

The IQAC apprised the members that a notification from the Ministry of Higher Education has called for an arrangement of Social Media Champion who is to handle the social media wing of the Institution. The mode of operation was discussed and the need for implementation of the same was discussed.

Agendum 2:

The Academic Calendar for the session 2019-2020 needs to be prepared taking into account the days of observation, University Calendar as well as the tentative exam schedule. The TCS would be apprised of the update and would prepare the calendar likewise incorporating any other criteria deemed fit.


Dr. Anup Maji
Principal

Jibantala Rokeya Mahavidyalaya
P.O.-Mallickati, 24 Pgs. (S)



JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

📍 P.O.- Mallickati, P.S.- Jibantala,
Pin- 743502, Dist.- Sourth 24 Parganas

🌐 www.jibantalarokeyamahavidyalaya.in
✉ jmrokeya@gmail.com

President: Saokat Molla

Principal & Secretary: Dr. Anup Maji

Ref. No.

Date:

Agendum 3: The Principal urged the requirements of organizing outreach programmes that would not only cater to the social well-being of the students but address issues of mental well-being as well. In this regard, Blood Donation Camps, Dengue Awareness Programmes etc may be organized for the creation of awareness among students.

Agendum 4: The resignation of Dr. Susmita Roy, Dept. of Political Science led to the vacancy in the dept. The classes taken by her were considered to be distributed among the present teachers. The possibility of engaging guest faculty was discussed and Principal informed us that the matter was under consideration.

IQAC Co-ordinator
Jibantala Rokeya Mahavidyalaya

Principal
Jibantala Rokeya Mahavidyalaya

Dr. Anup Maji
Principal
Jibantala Rokeya Mahavidyalaya
P.O.-Mallickati, 24 Pgs. (S)



JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

P.O.- Mallickati, P.S.- Jibantala,
Pin- 743502, Dist.- Sourth 24 Parganas

www.jibantalarokeyamahavidyalaya.in
@ jmrokeya@gmail.com

President: Saokat Molla

Principal & Secretary: Dr. Anup Maji

Ref. No.

Date:

SESSION 2019-2020

A meeting of Internal Quality Assurance Cell was organized on 01/02/2020 at 3:00 P.M IN Principal's chamber to discuss the discuss the following agenda:

1. Registration of the Institution in NAAC Portal
2. Activities of different department
3. Functioning of the sub-committees

Members Present:

1. Dr. Himadri Bhattacharyya Chakrabarty: Principal
2. Dr. Ramkrishna Mandal: Co-Ordinator
3. Sukanya Pal: Assistant Professor in English
4. Satap Halder: Assistant Professor in Philosophy
5. Tina Basu: Assistant Professor in History

MINUTES OF MEETING

Agendum 1: The IQAC apprised the members of the need to register the institution in the NAAC Portal so as to bring it under the ambit of NAAC Assessment and Accreditation. Effort in this regard should be taken up and the processing should begin in right earnest. Amit Kumar Pandit, Assistant Professor, Dept of Geography was given the responsibility to do the needful in this regard.

Agendum 2: The Honours Departments were asked to take initiatives for different activities. Possibilities of organizing departmental talks and extension lectures were discussed. Organization of student seminars was also discussed. Important dates of different departments need to be celebrated and wall magazines to be prepared in this regard.

Agendum 3: The Principal requested the different sub-committees to take active participation in the dissemination of activities throughout the year involving the staff and the students in this regard.

IQAC Co-ordinator
Jibantala Rokeya Mahavidyalaya

Principal
Jibantala Rokeya Mahavidyalaya

Dr. Anup Maji
Principal
Jibantala Rokeya Mahavidyalaya
P.O.-Mallickati, 24 Pgs. (S)