



JIBANTALA ROKEYA MAHAVIDYALAYA

Affiliated to University of Calcutta | ESTD.: 2007

☉ P.O.- Mallickati, P.S.- Jibantala,
Pin- 743502, Dist.- South 24 Parganas

🌐 www.jibantalarokeyamahavidyalaya.in
@ jmrokeya@gmail.com

President: Saokat Molla

Principal & Secretary: Dr. Anup Maji

Ref. No.

Date:

SESSION 2022-2023

A meeting of the internal members of the IQAC will be held on 30th July 2022 in the Teacher-in-Charge's chamber to discuss the following agenda:

Agenda:

1. The online meeting of 29th July 2022 organized by Dept of Higher Education on 100% NAAC Accreditation for all HEIs
2. Miscellaneous

Members Present:

28. Dr. Ramkrishna Mandal (T.I.C)
29. Dr. Shamima Sultana: Co-Ordinator
30. Sukanya Pal : Assistant Professor in English
31. Satap Halder : Assistant Professor in Philosophy
32. Tina Basu : Assistant Professor in History

MINUTES OF THE MEETING

The meeting began with the permission of the chair to transact the above -mentioned agenda and it was unanimously resolved that:

1. The members were apprised by the Teacher-in-Charge that Department of Higher Education had organized an online workshop with all the HEIs of West Bengal in the online mode to discuss about the format of NAAC SSR.
2. Point wise discussion on all the Key Indicators was held to inform all about how the SSR was to be filled up by the HEIs.
3. The meeting was attended by both the Teacher-in-Charge and the IQAC Co-ordinator.
4. The IQAC Co-ordinator placed the copy of the NAAC SSR Format for all the members to go through and also explained that the Dept of Higher Education wanted to bring under the ambit of NAAC Accreditation all the institutions of West Bengal who have not been Accredited by NAAC even once.
5. The IQAC Co-ordinator further elaborated on the requirements as enlisted by the Dept. of Higher Education that all HEIs should begin initiating themselves to the idea of preparing for the Accreditation process.
6. The Chairperson informed the members that a formal meeting of the Teachers' Council will be held to initiate all the other teachers of the institution about the online meeting conducted by the Dept. of Higher Education and the plan to proceed will be framed and chalked out by the IQAC and abided by all for NAAC Accreditation.



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Miscellaneous:

The Annual E-Governance Report was placed by the IQAC before the Teacher-in-Charge for the Governing Body to approve.

The feedback report of the previous Academic Session was ready to be hosted in the institutional website and it was resolved to be handed over to the Data Entry Section to do the needful. The meeting ended with thanks to the Chair.

Shamima Sultana
IQAC Co-ordinator
Jibantala Rokeya Mahavidyalaya

R. Pal.
Teacher-in-Charge
Jibantala Rokeya Mahavidyalaya
P.O.-Mallickati, 24-Pgs.(S)

Teacher-in-Charge
Jibantala Rokeya Mahavidyalaya
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Dr. Anup Maji
Principal
Jibantala Rokeye Mahavidyalaya
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SESSION 2022-2023

A meeting of the internal members of the IQAC will be held on 28th September 2022 in the Teacher-in-Charge's chamber to discuss the following agenda:

Agenda:

1. Confirmation of minutes of the last meeting held on 30th July 2022
2. The Seminar of 27th September 2022 organized by Dept of Higher Education on 100% NAAC Accreditation for all HEIs
3. Introduction of Value-Added Course
4. Miscellaneous

Members Present:

33. Dr. Ramkrishna Mandal (T.I.C)
34. Dr. Shamima Sultana: Co-Ordinator
35. Sukanya Pal : Assistant Professor in English
36. Satap Halder : Assistant Professor in Philosophy
37. Tina Basu : Assistant Professor in History

MINUTES OF THE MEETING

The meeting began with the permission of the Chair to transact the above -mentioned agenda and it was unanimously resolved :

1. The meeting minutes of the last meeting was duly read out and confirmed by the body.
2. The Chairperson apprised the members that the Seminar held by the Department of Higher Education, Govt. of West Bengal once again laid the thrust on having institutions get accredited by NAAC before December 2022.
3. The Chairperson also apprised that district-wise mentor groups would be created to help in the NAAC Accreditation process.
4. All the institutions are supposed to join the mentor-mentee group so that NAAC process becomes clear for all. Any doubts arising will be resolved in the shortest time possible.
5. The Teacher-in-Charge also informed the members that a TC Meeting was scheduled the next week to decide upon how to proceed with matter.
6. The IQAC Co-ordinator informed the members that several departments had reached out to the IQAC for seeking approval regarding the introduction of Value-Added course to supplement the knowledge acquisition of the students and was unanimously granted permission.



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Miscellaneous:

It was resolved that the Academic Audit for the years for the coming years is to be held and all the departments should start preparing for the same.

The promotion files of the incumbents who have applied for CAS is to be checked and verified.

The meeting ended with the permission of and thanks to the Chair.

Sharmista Sultana

IQAC Co-ordinator
Jibantala Rokeya Mahavidyalaya

R. Pal
Teacher in Charge
(S) Jibantala Rokeya Mahavidyalaya
P.O. - Mallickati, South 24 Pgs. (S)

Anup Maji

Dr. Anup Maji
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SESSION 2022-2023

A meeting of the internal members of the IQAC will be held on 9th November 2022 in the Teacher-in-Charge's chamber to discuss the following agenda:

Agenda:

1. Confirmation of the minutes of the last meeting held on 28th September 2022
2. To discuss conducting the green audit
3. To discuss faculty exchange with colleges with whom MoUs has been signed.
4. Discussion regarding conducting the Academic and Administrative Audit
5. Miscellaneous.

Members Present:

38. Dr. Ramkrishna Mandal (T.I.C)
39. Dr. Shamima Sultana: Co-Ordinator
40. Sukanya Pal : Assistant Professor in English
41. Satap Halder : Assistant Professor in Philosophy
42. Tina Basu : Assistant Professor in History

MINUTES OF THE MEETING

The meeting began with the permission of the Chair to transact the above -mentioned agenda and it was unanimously resolved :

7. The meeting minutes of the last meeting was duly read out and confirmed by the body.
8. It was resolved that green audit will be held through an external auditing firm. The IQAC would take stock of the green parameters before the audit.
9. It was resolved that faculty exchange with colleges with whom MoU has been signed would be organized to address the dearth of specialised faculty for specific portions of the syllabus for certain subjects.



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10. Discussion regarding conducting of academic and administrative audit for the session 2021-2023 was held and it was unanimously resolved that AAA would be held with external experts to assess the current functioning of various academic and administrative aspects of the college.
11. Discussion regarding submission of SSR was held and it was unanimously decided that work regarding the same should begin and it should be reviewed every two months and then the submission could be planned accordingly.

The meeting ended with the permission of and thanks to the Chair.

Shamima Sultana
IQAC Co-ordinator
Jibantala Rokeya Mahavidyalaya

IR - Pal
Teacher-in-Charge
Jibantala Rokeya Mahavidyalaya
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SESSION 2022-2023

A meeting of the internal members of the IQAC will be held on 1st March 2023 at 1:30pm
in the Teacher-in-Charge's chamber to discuss the following agenda:

Agenda:

6. Confirmation of the minutes of the last meeting held on 9th November 2022
7. To discuss the modalities of organizing few special lectures, seminars and career counselling programmes.
8. Miscellaneous

Members Present:

43. Dr. Ramkrishna Mandal (T.I.C)
44. Dr. Shamima Sultana: Co-Ordinator
45. Sukanya Pal : Assistant Professor in English
46. Satap Halder : Assistant Professor in Philosophy
47. Tina Basu : Assistant Professor in History

MINUTES OF THE MEETING

The meeting began with the permission of the Chair to transact the above -mentioned agenda and it was unanimously resolved :

12. The meeting minutes of the last meeting was duly read out and confirmed by the body.
13. The Teacher-in-Charge apprised the members that IQAC would take the responsibility of organizing special lectures on Cyber Security, Gender Sensitization and Career counselling programmes which have long been due. The duties for the events would be distributed among the IQAC members for a smooth organization of the events. Technical support if required would be provided by the administrative section. Banners and other stationaries if required could be requisitioned with prior notice and would be duly delivered on time.
14. The IQAC Co-ordinator apprised the body that NSS had already organized few outreach programmes and wanted to organize a few more seeking approvals for the same. It was unanimously decided that all departments may go ahead with the planning and execution of their desired programmes and may later inform IQAC and confirm approval.

The meeting ended with the permission of and thanks to the Chair.

Shamima Sultana
IQAC Co-ordinator
Jibantala Rokeya Mahavidyalaya

Dr. Anup Maji
Principal
Jibantala Rokeya Mahavidyalaya
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Sukanya Pal
Teacher-in-Charge
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